



**ASHWELL VILLAGE TRUST CHARITY COMMISSION NO. 294673**

**TO PROMOTE THE PERMANENT PRESERVATION FOR THE BENEFIT OF THE GENERAL PUBLIC AND THE INHABITANTS OF THE PARISH OF ASHWELL, LANDS AND BUILDINGS OF BEAUTY OR HISTORIC INTEREST, ECOLOGICAL OR SCIENTIFIC IMPORTANCE WITHIN THE PARISH, AND GENERALLY TO PROTECT AND PRESERVE THE CHARACTER AND AMENITIES OF THE PARISH FOR THE BENEFIT OF THE PUBLIC.**

**AGENDA**

**AGM of the trustees of the Ashwell Village Trust to be held  
on Wednesday 31 January 2024, 7.00pm in the Parish Room**

**To:** Graham Lee (Parish Council Chairman and, in accordance with the trust deed, Chairman of the trustees), David Sims (Parish Council appointed trustee), Vinny Hall (Parish Council appointed trustee), Amanda Bettany (trustee), Simon Bettany (trustee), Gordon Hill (trustee), Liz Moynihan (trustee), Claire Moynihan (trustee), Jane Porter (trustee, in her own right, and Parish Clerk).

1. To note any apologies for absence.
2. Proposal to approve and sign the minutes of the meeting held on 28 June 2022. *See attached.*
3. Trustees and the Trust Deed *See attached.* To note the current trustees and agree any proposed changes.
4. Financial and Governance matters.
  - 4.1 To note the Hon Treasurer's report and accounts *See attached.*
  - 4.2 To review the insurance and risk assessment documents and agree any updates/amendments to the following (i) Health & Safety Policy Statement, (ii) Management and Risk Assessment Policy, (iii) Cottage Garden risk assessment. *See attached.*
5. To consider any Cottage Garden matters and agree any actions.
6. To consider any matters of report from previous meetings and agree any actions.
7. Proposal for the date of the next meeting.

**Jane Porter**

**Clerk Ashwell Parish Council, Office at Bear Farm, 6A Back Street, Ashwell, Baldock, Herts,  
SG7 5PE**

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**On behalf of the Trustees 24/01/2024**