## Minutes of the Ashwell Parish Council meeting held on Wednesday 03 August 2016 in the Parish Room

**Present:** Councillors Mark White (Chairman), Martin Hoffman (Vice-chairman), Graham Lee, Madeleine Legg, David Short, David Sims.

The Clerk was also in attendance. Members of the public: Seven parishioners.

**39.** Apologies for absence Cllr Bridget Macey (unwell).

40. Minutes of the Council meeting 6<sup>th</sup> July 2016.

It was *resolved* that these be approved and signed.

# 41. Matters of general report from previous meetings

**41.1** (July Council, 30.2) 1<sup>st</sup> Ashwell Scout Group fundraising for a Public Access Defibrillator (PAD). The Chairman reported that NHDC had now responded to BT re the application for the Parish Council to adopt the old red telephone box in the High Street. The contract had been signed and the cost of £1 would now be forwarded to BT. The Scouts had been requested to make proposals for signage; this would need to include some required wording re contacts etc. He proposed that the Scouts be requested to undertake cleaning/tidying but that the Parish Council get the box professionally painted in the correct colour. It was *resolved* that the proposal be accepted.

**41.2** (June Council, 19.4) Superfast broadband. It was noted that following installation of new telegraph poles along the Newnham Road and a new wiring box in Ashwell Street, various enquiries had been made. To date no conformation had been received nor any firm date for the availability of superfast broadband.

**42.** <u>Parish management reports</u> (current responsibilities shown in brackets) (*Routine matters concerning the management of parish assets and amenities are usuall* 

(Routine matters concerning the management of parish assets and amenities are usually not discussed or reported to full council meetings; some are dealt with by the Management Committee, others directly by parish councillors and/or the Clerk)

(Draft minutes of last Management/Finance Committee Tuesday 16<sup>th</sup> February 2016 available)

42.1 Cemetery (Cllr Madeleine Legg)

Cllr Madeleine Legg reported.

**42.1.1** The Chapel of Rest tenancy. The solicitor had been in contact with Neville of Luton; a special rate for *ad hoc* use by parishioners was to be proposed, the tenant would contribute to the legal costs.

**42.1.2** Tree works to the Holm oaks along the eastern boundary. This had been put out for tender as the cost would be significant and value of expenditure needed to be ensured.

**42.1.3** Affinity Water invoicing. The meter had recently been read following a period of estimated bills; the sum owing was very minor. The neighbour had been thanked for his input re this.

42.2 Recreation Ground and Pavilion (Cllrs Mark White and Madeleine Legg)

Cllr Madeleine Legg reported.

**42.2.1** Users' Group. A meeting was to be scheduled. Proposals for the new storage container were being pursued.

**42.2.2** *Ad hoc* summer events. There had been an increase in requests for these compared to previous years and a spreadsheet was now kept to keep track/inform others/avoid clashes. **Clerk** 

**42.2.3** Report from the Cricket Club re vandalism to their mobile covers. The input from PCSO Chris Brabrook was noted and applauded.

**42.2.4** Dogs. Clarification had been requested by parishioners. The byelaws required dogs to be kept under control, ie on a lead, not causing a nuisance and any waste cleared up.

**42.2.5** New signage for both entrances. The proposed draft was noted; it was agreed with an addition to emphasise the need to clear up any dog waste. **Clerk** 

# 42.3 Playground (Cllr Madeleine Legg)

It was noted that the annual RoSPA site inspection and assessment was due to take place this week.

# **42.4 Public toilets at the pavilion** (Cllr Madeleine Legg)

(See also item 45.1 below re section 106 funding for enhancement plans)

Cllr Madeleine Legg reported that the hand-dryer in the gents was in need of replacement; expert advice and a quote had been sought.

# 42.5 The Springs (Cllr Martin Hoffman)

Cllr Martin Hoffman reported.

**42.5.1** Recent young children's group event. Following the request for the event, guidelines with regard to the special nature of the site had been given (SSSI and monitored by Natural England). He understood that the event had been successful and thanks had been received from the organisers.

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Chairman's Signature......Date......Date **42.5.1** Publicity in The Listing. A concern had been raised following an editorial about free summer events; this described the site as including 'a beach'. It was agreed to request that the special nature of the site be emphasised in any future coverage. **Clerk** 

**42.6 Small Gains** (Allotments, Accies sports field and shared car parking area) (Cllr David Sims) (See also item 45.1 below re section 106 funding for enhancement plans)

Cllr David Sims reported.

**42.6.1** Vandalism to netting. There had been no further incidents and repair work had been carried out. **42.7 Miscellaneous amenities** 

(The Lock Up - Cllr David Short. Merchant Taylors' Green and Carters' Pond - Cllr Martin Hoffman) Nothing to report.

**42.8 Street furniture** (Cllr Bridget Macey) It was noted that the rolling programme of works by the handyman to refurbish the litter bins was ongoing.

## 42.9 St Mary's Churchyard grounds maintenance (Cllr Martin Hoffman)

Cllr Martin Hoffman reported that tree works on the Mill Street boundary were pending the outcome of the Trees in Conservation Area (TCA) application to the planning authority, NHDC (see also 44.1.4 below). **42.10 Parish Clock** (Cllr Mark White)

The Chairman reported the receipt of an email. (the same question was also put in the Open Forum (item 47) by a parishioner present). Concerns had been expressed that the clock chimes, now reduced in volume overnight as required by NHDC environmental health to comply with noise regulations, were not always sounding correctly. He explained that after over a 100 years of chiming the workings of the clock were understandably worn; the cams were no longer even. This meant that the force with which the hammers struck the bells to make the chimes sound was slightly variable; as a result sometimes a note was slightly louder, sometimes slightly quieter. During the day this made no discernible difference but at night when the volume reducing device was engaged, and particularly with some notes, it was sometimes apparent. The only way to overcome this would be to completely replace the workings of the clock. The cost, and the value of the historic mechanism, were significant considerations.

**42.11 War Memorial** Cllr Martin Hoffman (Chairman of the Museum trustees in his own right) reported that further investigations had been made re the one outstanding name on the list for consideration provided earlier by the Hon Museum Curator, Peter Greener. It had been determined that Horace Bryant and his family had moved from Ashwell to Biggleswade prior to his enlistment. He had been killed in 1914 at Nery in France; he was buried there and named on the memorial in the cemetery there.

## 43. Items re other authorities/organisations

## 43.1 Herts Highways

See www. hertsdirect.org/hertfordshire/CouncillorLocalityBudgets (County Councillor Tony Hunter) 43.1.1 Communications with County Councillor Tony Hunter and his highways officer, and items agreed but pending action were noted, (i) Station Road safety improvements, (ii) installation of Speed Indicator Devices, (iii) various maintenance issues, (iv) potential bid to the Police Road Safety Fund, (v) A505 Odsey junction safety improvements (see also next item).

**43.1.2** A505 Odsey junction. It was noted that a request had been received from Sir Oliver Heald, MP, for the views of the Parish Council following another serious road traffic accident. A response had been sent including the following points:

(a) The safety of the A505 Odsey junction is, and has been for many years, of great concern to Ashwell Parish Council.

(b) Specific items agreed for action by County Councillor Tony Hunter in July 2015 are still outstanding, including, (i) signage improvements (eastbound carriageway sign for Ashwell/Odsey/Mordens missing for over a year), (ii) white lining refurbishment (badly worn), (iii) installation of a tarmac strip to ensure sightlines adequate (overgrown vegetation recurrent problem for many years).

(c) Speed restrictions and improved lighting have also been requested.

(d) The Parish Council is also of the view that a more radical, long-term solution is required.

(e) The Parish Council is aware of proposals by various authorities to close the crossovers on the A505. Parish councillors and parishioners have expressed the view that this would result in forcing traffic onto smaller less suitable roads with consequent safety issues. It is felt unlikely that drivers would choose routes via the existing roundabouts on the A505 due to the increased distances involved.

(f) The Parish Council is aware that funding for a new roundabout is a significant issue. A proposal has been made that this should be raised via planning obligations/section 106 from new development in both

Chairman's Signature......Date......Date North Herts and South Cambridgeshire. New housing and other developments in both of these areas has, and will, increase the amount of traffic using the A505. Access to the station/sustainable transport is also a key factor. Funding for improved safety and accessibility at the A505 Odsey junction should be a requirement for all new development.

**43.1.3** Street lighting

**43.1.3.1** (July Council, 32.1.2) LED Street-lighting/programme to convert all units to LED lighting; 'North Herts -February 2017'. It was noted that a request for details was pending a response from the project officer.

**43.1.3.2** Problems with existing units. Cllr David Sims reported that he had requested action from County Councillor Tony Hunter to resolve outstanding issues.

**43.1.4** Overgrown hedge at the corner of Lucas Lane and Station Road/parishioner's concerns. It was reported that this had now been cut back; it was unclear what had initiated the action. The problem had been reported to Herts Highways by a parish councillor and the parishioner. It was noted that the Parish Council encouraged parishioners to report matters of concern direct to Herts Highways (contact details on the 'green card' and in the Yearbook).

**43.1.5** (July Council, 37.2.1 and 32.4.1) Parking issues. Cllr Martin Hoffman reported that he continued to receive comments following his piece in the July Village News. It was noted that Cllr David Sims had again raised the matter at the last meeting with County Councillor Tony Hunter and his highways officer. Advice given had been for the Parish Council to propose three locations for consideration by Herts Highways. It was noted that the following locations had previously been considered, (i) Silver Street -east end at the junction with Kingsland Way and west end at the pinch point near the school (obstruction to access by large vehicles, eg waste/recycling lorry), (ii) opposite the school at the corner of Bear Lane and Back Street (hazard to pedestrians crossing particularly children), (iii) West End at the junction with Colbron Close (traffic forced onto opposite carriageway a hazard to exiting vehicles), (iv) High Street at the junction with Gardiners Lane (sightlines obscured). Cllr Hoffman reported that he would include this information in his next piece for the Village News and report back on reactions to it. **MGH** 

**43.1.6** Reporting of blocked drainage gullies to Herts Highways. Cllr David Sims reported that, following concerns from an elderly parishioner, he had reported a badly blocked gully in Kingsland Way using the online system. This had informed that such reports were no longer responded to unless there was a flooding issue. It was agreed that this matter be referred to County Councillor Tony Hunter for an explanation.

**43.1.7** Invitation to County Councillor Tony Hunter to attend a Parish Council meeting to respond to various issues. It was noted that this was still outstanding and agreed to reiterate it. **Clerk** 

### 43.2 Herts Highways/Rights of Way

**43.2.1** Reprint of the Ashwell footpath leaflet. Cllr David Short reported that all required details had now been clarified and this would now be progressed. Clerk

#### 43.3 Herts County Council

**43.3.1** Locality budget scheme. It was noted that an **e**mail had been received requesting that funding available for community groups and charities be publicized.

#### 43.4 North Herts District Council (see 44.4 below re draft Local Plan)

**43.4.1** Farr Festival. It was noted that complaints had been received from a significant number of parishioners both in writing and verbally. All had reported suffering severe sleep disturbance over two nights. One business, following experience from previous years, had been forced to remain closed on what would have been a significant trading weekend with resultant financial loss. It was agreed to pass these concerns to NHDC as the responsible authority (environmental health and licensing); as with all matters concerning NHDC the District Councillor would be copied. Details of the license would be requested as well as the justification, and any precedent, for granting it.

#### 43.5 Society for Local Council Clerks

The formation of a separate, affiliated group, the Association of Local Council Clerks (ALCC) was noted; the Clerk had registered as a member.

#### 44. <u>Reports re planning matters</u>

(draft minutes of Planning Committee meeting held on Wednesday 6<sup>th</sup> July available)

## 44.1 Consultations received (from NHDC as Planning Authority to Parish Council as consultee)

(If any objections are raised either by a parishioner or a parish councillor an on-site meeting of the Planning Committee is convened to consider those items; see notice board or contact Clerk for agenda) New applications received as of 28<sup>th</sup> July.

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44.1.1 It was noted that the following applications had been considered at a meeting of the Planning Committee Wednesday 3<sup>rd</sup> August at 7.30pm (ie immediately prior to the Council meeting). See minutes for details.

77 High Street (Bear House)

NHDC Case Ref No: 16/01785/1LB (i)

Listed Building Consent: Remedial works to garage including rebuilding east wall and replacement of roof structure.

(ii) NHDC Case Ref Nos: 16/01783/1HH and 16/01784/1LB

Full Planning Permission Householder and Listed Building Consent: Single storey rear extension following demolition of linked conservatory and attached outbuildings. Demolition of sun room abutting west gable end. Internal and external alterations.

44.1.2 It was noted that the following had been considered and a response had been made to NHDC. Case Ref No: 16/01328/1LB 22 Swan Street.

Listed Building Consent: Retention of kitchen window to rear elevation

It was noted that no concerns or objections had been received either from parish councillors or members of the public.

Response to NHDC: No objections.

**44.1.3** The following application was considered.

NHDC Case Ref No: 16/01767/1LB 62 High Street

Listed Building Consent - Renewal: Replace unauthorised aluminium windows to west elevation with single glazed softwood windows.

It was noted that no concerns or objections had been received either from parish councillors or members of the public.

It was *resolved* that a recommendation be made to the Planning Officer to grant approval. Clerk 44.1.4 Works to protected trees.

44.1.4.1 Trees in Conservation Area (TCA) applications to NHDC.

NHDC Case Ref No: 16/01684/1TCA. 28 Hodwell.

NHDC Case Ref No: 16/01685/1TCA. St Marys Churchyard (applicant is Ashwell Parish Council).

NHDC Case Ref No: 16/01710/1TCA. Ashwell Primary School.

It was noted that no concerns or objections had been received either from parish councillors or members of the public.

Response to NHDC: No objections.

**44.1.4.1** Tree Protection Orders. Cllr Martin Hoffman proposed that the current list of protected trees in the parish be requested from the NHDC tree officer. He was aware of trees that contributed to the street scene but were not covered by TPO's and felt that this should be addressed. This was agreed. Clerk **44.1.5** (Planning Committee 6<sup>th</sup> July 2016) 68 High Street

(including The Star of India and adjacent residential).

Further correspondence with the NHDC planning officer and the conservation officer was noted; the NHDC decision was pending.

### 44.1.6 Date for a Planning Committee meeting to consider the following:

NHDC Case Ref No: 16/01797/1 Land rear of 4-14, Claybush Road.

Full Planning Permission: 33 dwellings together with associated access, parking, amenity and open space. It was noted that (i) as per the usual procedure this would be held on site and open to the public, (ii) agreement had been made at previous meetings, and was reiterated, that this would be publicised as widely as possible throughout the village, (iii) parish councillors were aware of the rules re predetermination and bias but also that this did not prevent them, in advance of the meeting, stating views that they held, (iv) the Parish Council had already expressed a view in relation to the site being included in the draft Local Plan/Land Allocation (see item 44.4 below).

It was agreed that publicity material be prepared and distributed as widely as possible along with the agenda. Clerk

#### 44.2 Decisions on planning applications made by NHDC as Planning Authority

44.2.1 (Planning Committee 06 July 2016) NHDC Case Ref No: 16/00245/1HH, 16 Newnham Way. Full Planning Permission Householder: Single storey side and rear extension and ancillary works to form residential annexe.

NHDC decision: Conditional Permission.

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Chairman's Signature......Date.....

#### Clerk

**44.2.2** (July Council, 33.1.2) NHDC Case Ref No: 16/01322/1HH, 16 Dixies Close.

Full Planning Permission Householder: Single storey rear extension following demolition of existing outbuilding.

NHDC decision: Standard Conditional Permission.

44.3 Re Appeal decision by Planning Inspector against NHDC refusal (permission granted)

NHDC Case Ref 15/01712/1, 18 Newnham Way.

(July Council, 33.3) It was noted that a response was pending from the NHDC planning officer to the Parish Council's requests. Clerk

## 44.4 District Local Plan

**44.4.1** NHDC meeting to consider the draft document 20<sup>th</sup> July 2016.

It was noted that a letter had been sent to all district councillors prior to the meeting and a presentation had been made to the meeting by Cllr David Short (parish councillor and leader of the Neighbourhood Plan Working Group) on behalf of the Parish Council. A parishioner had also spoken on behalf of local residents.

The decision by NHDC to approve the draft Local Plan was noted. Parish councillors expressed their disappointment both at the decision made and the failure of the District Council to respond to input from consultees. Consultation had been ongoing for over a year and many groups, including the Neighbourhood Plan Group working on behalf of the Parish Council, had put much time and effort into this. Over 8,500 individual responses had been received by the District Council but only two items in the whole document had been changed. It was noted that some had referred to the process as 'a farce'.

**44.4.2** NHDC timetable. It was noted that the draft Local Plan would now be proposed to the full Cabinet for approval in September followed by a statutory six-week public consultation before submission to the Secretary of State in early 2017.

**44.4.3** The following was noted from CPRE, (i) a request to lobby the local District Councillor about the threat to the Green Belt posed by the District Council's emerging Local Plan, (ii) details of a training course.

## 45. <u>Reports re Finance matters</u>

**45.1** (May Council, 13.1) Section 106 claims to NHDC. Cllr Madeleine Legg reported on further correspondence.

**45.2** Audit 2015-16. The following were noted.

**45.2.1** The Annual Return and accompanying documents had been submitted to the External Auditor as required by 25<sup>th</sup> July.

**45.2.2** Questions had been received from the External Auditor re staff costs. Responses had been sent and replies were pending.

**45.2.3** The formal public notice period was ongoing until 11<sup>th</sup> August; no enquiries had been received to date. The item on the website and the notice board encouraged receipt of enquiries at any time.

**45.3** Pension provision. The following were noted.

**45.3.1** Communications had been received from The Pension Regulator; the first two phases of compulsory declaration of compliance had now been completed.

45.3.2 Details had been supplied to the Local Government Pension Scheme.

**45.4** Insurance (July Council, 34.4) The Chairman reported that a request had been received from the broker, Came and Co., for a meeting to discuss the upcoming renewal (due end of September). A review of the schedule and the asset register would be an agenda item for the Management/Finance Committee meeting (Wednesday 17<sup>th</sup> August, 8pm; venue TBC).

45.5 Grounds maintenance contracts. The latest works tracking documents were noted.

**45.6** Proposal for approval of monthly Accounts and Bills for Payment.

It was *resolved* that these be approved and paid (see appendix).

Clerk

## 46. <u>To receive any reports from working groups</u>

**46.1** Ashwell Neighbourhood Plan Group (leader Cllr David Short) (see also 44.4 above)

Cllr David Short reported that a consultant had been appointed to review the draft plan.

**46.2** Website Group (leader Cllr Graham Lee) It was noted that Cllr Graham Lee had distributed proposals for progressing the new website; these were applauded. He requested any further comments to be forwarded to him; he would then prepare a brief for the developer that had been involved previously. **46.3** Yearbook Group (leader Cllr David Short) Nothing to report.

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Chairman's Signature.....Date..... **46.4** Speeding Watch Group (leader Cllr Martin Hoffman) Cllr Martin Hoffman reported that activity was continuing albeit at a reduced level. He was disappointed at the lack of action following the agreement by County Councillor Tony Hunter for Speed Indicator Devices to be installed (see also 43.1.1 above).

**46.5** Aircraft Noise Group. It was noted that a final report had been received from group leader Richard Slatter prior to his moving away from the village. It was agreed that he be thanked for his much appreciated input.

### 47. PARISH AFFAIRS, REPORTS FROM OTHER BODIES AND OPEN FORUM

Standing Orders suspended for this item taken at 8.05pm.

**47.1** Presentation from the Mordens' Community First Response Group. It was noted that information about the group had been received in advance of the meeting. This had also appeared in the July edition of the Village News. The two representatives were thanked for their attendance and the initiative applauded. It was agreed that the request for funding to support the group would be considered at the next finance meeting. **Clerk** 

Standing Orders suspended for these items taken at 8.30pm.

**47.2** Village Book Swap. Cllr David Sims reported concerns from the organisers that more books were being taken out than returned. It was noted that stocks could be replenished following the next Book Fair in October.

**47.3** Support for Ashwell retailers/local businesses. It was noted that Cllr Graham Lee had distributed proposals for inviting local business owners to a meeting; these were applauded. He reported that care was needed to establish where the Parish Council's responsibilities began and ended. Following consultation an action plan would be formulated to offer support.

**47.4** Community Assets. Cllr David Short reported on the benefits of registration. This could ensure that the Parish Council would be informed, and given the opportunity to take certain actions, in the event of any proposed changes to a registered asset. It was agreed that the procedure be investigated further. **CDS/Clerk 47.5** School. Cllr David Short (a school governor in his own right) reported that a new head had been appointed.

**47.6** Items raised by parishioners.

**47.6.1** Parish Clock. See item 42.10 above.

**47.6.2** Resurfacing works to Back Street. Cllr Graham Lee reported concerns he had received about the quality of the works and whether the contractor was due to return to complete tasks such as uncovering manholes/drain covers etc.

**47.6.3** Draft District Local Plan. Parishioner John Hare (resident of Claybush Road and a member of the Neighbourhood Plan Working Group) requested an addition to the July Council minute.

(July Council, 33.4 '...He questioned whether the Parish Council would be sending a representative to speak at the District Council meeting on 20<sup>th</sup> July; he had already been in communication to book a speaking slot.'). He wished to add 'for a third party not himself'. No objections were raised and it was agreed that a note be added to the approved minutes. **Clerk/MNW** 

Parishioner John Hare also wished it to be noted that he was unhappy about the way he had been treated at the July Council meeting.

#### Meeting closed to the public at 9.50pm for an in camera item

Standing Order item 62.

*That in view of the special nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.* **Item 48.** To be considered at an *in camera* session on the grounds that it included personnel matters.

#### **Forthcoming meetings:**

Next monthly Council meeting Wednesday 7<sup>th</sup> September 2016, 8pm in the Parish Room. Planning Committee meeting Sunday 4<sup>th</sup> September, 9am. See item 44.1.6 above. NHDC Case Ref No: 16/01797/1 Land rear of 4-14, Claybush Road. Full Planning Permission: 33 dwellings together with associated access, parking, amenity and open space. (Meeting to convene at site entrance in Ashwell Street. See agenda for details) Committee re management/finance matters -Wednesday 17<sup>th</sup> August, 8pm. Committee re personnel matters -TBC

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## Appendix 1 – General material received

Items routinely forwarded to parish councillors by email

- North Herts District Council -weekly 'Members Information' •
- HAPTC -Briefings and Bulletins. •
- SLCC -updates and newsletters. •
- Police OWL/Rural News/Neighbourhood Watch bulletins.
- Sunnymead Park Homes newsletter •

## Appendix 2

	ACCOUNTS AND BILLS FOR	R PAYMENT -August 2016			03 August 2016	
			Declarations: None			
	Proposed (i) Cllr Hoffman (ii)	) Cllr Sims				
			£	£	£	£
	Receipts		Precept	Grants	Other	Total
	Dignity Funerals Ltd	burial (cemetery works 16.13)			420.00	420.0
36	Neville Funeral Service	chapel rent			68.75	68.7
37	Santander	bank interest			11.21	11.2
	Total			0.00	499.96	499.96
			Admin, office costs &	Management of Parish		
	Payments		Other Misc	Assets & Amenities	VAT	Total
	By Direct Debit					
84	NHDC (01/08/2016)	trade refuse bin (Rec charity)		87.62		87.6
85	E.ON (01/08/16)	chapel electricity		11.00		11.0
86	E.ON (01/08/16)	toilets electricity		8.55	0.43	8.98
87	E.ON (01/08/16)	pavilion electricity		19.50	0.98	20.48
	Affinity Water (01/08/16)	pavilion water		121.25		121.2
89	Affinity Water (01/08/16)	Small Gains allotments water		26.71		26.7
	By Cheque					
90	J C M Porter	Clerk's salary	1097.99			1,097.99
91	J C M Porter	reimbursement office expenses	44.01			44.01
92	HCC Pensions-LGPS Account,	-	402.70			402.70
	M Barden	Environmental Cleansing		276.78		276.78
94	M Chandler	Duties at Pavilion and Rec		73.00		73.00
95	Post Office	tax&NI to Inland Revenue	208.20			208.20
96	K Clifford	Premises duties		30.00		30.00
97	The Blue Tree Company Ltd	works to hedge at the Springs		110.00	22.00	132.00
		pitch mowing at the rec 06 and 20	)/06/16	58.14	11.63	69.7
	D J Granger Grounds Maint. Lt grounds maintenance worksheet 10		306.00	61.20	367.20	
		grounds maintenance worksheet		27.00	5.40	32.4
		grounds maintenance worksheet		306.00		367.20
		grounds maintenance worksheet		306.00		367.20
		pitch mowing at the rec 06 and 20		58.14	11.63	69.7
		purchase of red telephone kiosk		1.00		1.00
	The Liberty Co Ltd	toilets cleaning (04/07-31/07)		128.00	25.60	153.60
	Total		1752.90	1954.69	261.27	3,968.86
	Outstanding Accounts					- ,
	Yearbook 2016 adverts (x1)				65.00	
	Total				02100	65.00
	Money at bank					
	Current Account		03 August 2016		39,077.44	
	Deposit Account		04 July 2016		30,415.01	
	Total				,	69,492.45
	Cheques banked after/BACS t	ransfers after				420.00
	Cheques drawn but not cleared/DD's outstanding					1,110.99
	Total	0				68,801.46
	Total after paying this months	cheaues				64,832.60
	Total in current a/c after paying					34,417.59

Chairman's

Signature......Date.....