

**Finance Committee Meeting**  
**Thursday 16<sup>th</sup> January 2025 at 2pm**  
**in the Parish Council Office**

To Councillors: Graham Lee (Chairman), Norton Mahy (Vice Chair), Chris Button, Ian Duffy, Vinny Hall, Martin Hoffman, David Sims, Joan Yates.

Membership: All parish councillors.  
Quorum: Three  
Meetings: As required and at least annually in relation to budget setting.  
Terms of Reference:  
1) Advisory role to full Council on financial matters including review of contracts, quotations, prices, wages and budget setting.  
2) Delegated powers may be granted by full Council for a specific purpose(s).  
3) Reports to all councillors following meetings.  
4) Minutes to full Council for approval and publication. Information on the financial matters of the Parish Council is published on the web.

on financial matters of the Parish Council is published on the [Website](#) and in the [Yearbook](#).

## Agenda

The meeting is open to members of the public and press unless a resolution for a particular agenda item decides otherwise.

**Apologies for absence** – To receive and accept apologies for absence.

**Interests** (a) To receive declarations of interest from Councillors on items on the agenda (b) To receive written requests for dispensations for declarable interest and (c) To grant an requests for dispensation as appropriate. Where any declaration of interest involving the Chair, the meeting to agree an alternative individual to take the Chair for that item(s).

**Minutes Proposal** – To approve the draft minutes of the [Finance Committee Meeting](#) on 21<sup>st</sup> October 2024 as an accurate record of proceedings.

To discuss and vote on quote to remove the currently diseased box hedges at the cemetery and replace with potentially Yew, an evergreen species native to the UK and not susceptible to the same disease as has attacked the box hedge. It reacts well to pruning and is commonly used in English graveyards. [Quotes, 1,2 & 3](#).