

Ashwell Parish Council		UNAUDITED ACCOUNTS	
APPENDIX 2 for External Auditor		SUMMARY RECEIPTS AND PAYMENTS	
2015-2016		2016-2017	
RECEIPTS			Background Notes
52,000.00	Precept including CTRS (Council Tax Reduction Scheme) grant of £2,444.35 in 2015-16 and £1,705.66 in 2016-17.	54,500.00	Set by Parish Council but collected by District Council (NHDC) with Council Tax and forwarded in two halves, April and September. Figure includes CTRS grant (reduced by 24.6% in 2016-17).
890.00	Other grants, donations and insurance claims	2,519.17	<i>Ad hoc</i> from various sources to support specific expenditure.
0.00	s106 (including transfers to other groups)	6,744.00	Charged to developers of new properties to offset the additional costs to the community; collected and held by NHDC on behalf of parish.
65.44	Reimbursed items/credits	0.00	eg joint projects, sponsored memorial seats. Utility account credits
136.63	Bank interest	86.53	Santander Reserve account. Income dependent on interest rate and levels of grant money and allocated reserve funds held.
5,048.00	Cemetery	7,079.06	Parish Council is Burial Authority for the Cemetery in Station Road. Fees are set by Parish Council. Chapel of Rest is let to a local funeral director, Neville of Luton.
315.00	Small Gains -Field and Allotments	160.00	Sports field and allotments at land off Station Road; community assets for which the Parish Council is responsible. The sports area is currently let to the junior football club (Ashwell Academicals) who manage the area.
1,334.70	Recreation Ground and Pavilion	3,385.00	Parish Council holds part of the Recreation Ground and the Pavilion on behalf of the parish. Agreement that also manages portion of land owned by charity (Allotment for Exercise and Recreation). Cricket Club, Football Club (adults) and Ashwell Academicals Football Club (juniors) pay rent for use. Occasional <i>ad hoc</i> use by others.
1,402.00	Yearbook 2015 edition	0.00	Published annually in March, includes reports from Parish Council plus reports from village organisations and articles of local interest. Supported by local advertising to cover production costs. Income falls in two financial years. Copies free to all householders and businesses; some additional sales (c£100) through retail outlet(s).
2,665.00	Yearbook 2016 edition	1,121.50	
	Yearbook 2017 edition	0.00	
1,283.72	VAT reclaim	3,596.21	Reclaimed under section 33 (see VAT Notice 749 April 2002). Frequency of claims dependent on sums involved; more frequently if large items of expenditure. System now online @gov.uk.
65,140.49	Totals	79,191.47	

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	PAYMENTS		Background Notes
			Notes and explanation of differences this year vs previous
7,571.56	General admin and misc	5,486.76	Office costs, elections, memberships (HAPTC/NALC, SLCC and CDAforHerts), room hire, website, audit fee, legal fees, training courses, newsletters etc.
			General admin costs similar. Additional costs in 2016-17 for actuary fee (£1200) and new website (£796). In 2015-16 £3,000 for the Parish Clock covered by a donation in the previous year.
16,152.38	Clerk's salary and costs	16,268.10	Clerk's salary and NI costs. Ashwell is an LC2 level council in the Substantive Benchmark Range (SCP 30-34). Clerk is currently paid for 22 hours per week at SCP30.
			1% pay increase and lump sum in accordance with NALC contract.
9,184.00	Pension	4,823.00	Membership of default scheme, Local Government Pension Scheme, from August 2015. Employers contribution 24.8%; employees 5.8%.
			2016-17 includes a full year of monthly contributions. 2015-16 included a lump sum contribution (£6000) as a back payment for part of the period when no pension was paid.
4,926.36	Insurance premium	2,118.94	Insurance for the Parish Council and Ashwell Village Trust through broker, Came & Co. Up to October 2016 insurer was Aviva; since then Hiscox. Ad hoc events may incur additional premium.
			New supplier since 1st October 2016. Cost of cover significantly reduced. All ad hoc events included in standard premium.
765.00	Grants and donations	415.00	To other local bodies.
			2016-17 includes -to St Marys PCC to support Ashwell News (£125), to Village Museum for funfair rent from At Home (£100), membership of Herts & Middlesex Wildlife Trust to support quarry nature reserve (£40), transfer to Village Sports Day from Ashwell Show (£150). 2015-16 included £500 to Musuem.
0.00	Section 106 transfers to others	0.00	NHDC payments via Parish Council
			None.
958.80	Neighbourhood Plan	1,589.97	Working Group of the Parish Council; parish councillors and parishioners involved.
			Ongoing costs for printing, collation and report on public consultation.
3,195.72	Yearbook production	3,799.97	Published in March. Includes reports from Parish Council and village organisations; also local interest items. Supported by local advertising. £1000 in Allocated Reserve to cover any shortfall between income and costs.
			Published annually in March; expenditure (and income) may fall in either of two financial years. Design costs remained the same (£1000). Print costs increased in 2016-17 as now full colour throughout.
212.78	Small Gains -Sports field and allotments	7,207.31	Sports field and allotments at land off Station Road. Sports field grounds maintenance by Accies. Small Gains Lane is a private carriageway; all adjacent landowners share responsibility for maintenance.
			Water provision costs similar. In 2016-17 new fencing to protect allotments from pitch (£1,500). New surfacing for car park (£5,620) funded by section 106 claim to NHDC.
8,067.00	St Mary's Churchyard grounds maintenance and the Parish Clock	3,103.00	The Churchyard is 'closed' for burials so the Parish Council is responsible for maintenance.
		1,148.15	The Parish Clock is maintained by the Parish Council on behalf of the parish.
			Grounds contractor and tree works costs similar. In 2015-16 new boundary fencing (£5,000).
			Parish clock - annual service costs similar. In 2016-17 electrical works (£173) and new motor (£808).
4,920.40	Cemetery	9,315.25	The Parish Council is the Burial Authority for the cemetery in Station Road. Costs include Environmental Cleansing Operative, grass cutting contractor and additional maintenance, eg tree work, memorial safety work.
			Routine grounds maintenance costs similar. Additional tree works (£630 and £3,750) to large boundary Holm oaks.
4,903.76	Streets support	5,071.05	Environmental Cleansing Operative's costs plus installation and maintenance of street furniture - litter bins, dog waste bins, seats, notice boards etc.
			waste bins (£3,173), NHDC annual charges for dog waste bin maintenance (£889).
2,229.34	The Springs	2,230.88	Amenity area, including a SSSI, owned and managed by the Parish Council as a community asset in conjunction with other bodies including the Countryside Management Service, Natural England, Environment Agency. Costs include Environmental Cleansing Operative, grass cutting contractor and additional maintenance, eg tree work. Costs kept low due to high level of volunteer input.
			Routine costs for Environmental Cleansing Operative/litter bins, hedge and grass cutting similar. Tree works (£250).
0.00	Arbury Banks support		Local scheduled ancient monument.
			None required this year
6,834.22	Recreation Ground, Pavilions and Playground	23,666.30	Amenity area (includes some land owned by charity 'Allotment for Exercise and Recreation' managed by Parish Council). Costs include Environmental Cleansing Operative, grass cutting contractor, utility bills and general maintenance. Also RoSPA and quarterly maintenance inspection costs.
			Public toilets taken over from NHDC in May 2012.
	Public toilets	1,367.99	
			Costs of routine grounds maintenance, toilets cleaning, playground maintenance and surveys -all similar. Ad hoc expenses vary from year to year. 2015-16 included carpentry works (£500), repairs to fencing (£160), deep clean toilets (£250), jetwash playground equipment (£250), playground repairs (£185), pavilion painting (£180). 2016-17 included carpentry works (£1,095), new mower (£5,200), playground surfacing and other works (£8,221), two shipping containers for storage (£4,505).
638.00	Other village amenities	1,121.50	War Memorial, Merchant Taylors' Green, the Lock Up.
		367.00	Community assets maintained by the Parish Council.
		79.26	
			Costs of routine grounds maintenance similar. Additional costs in 2016-17 for War Memorial cleaning (£811) and fire extinguisher for the Lock Up (£79).
601.15	s137 expenditure (community support)	841.34	Section 137 of the Local Government Act 1972 enables spend of up to the product of £7.36 (figure increased annually by RPI) per head of electorate for the benefit of people in the area on activities or projects not specifically authorised by other powers.
			Stationery for Village Book Swap (£20), purchase of old red telephone box to house community defibrillator (£1), footpath leaflet reprint (£350), District Local Plan consultation material (£410), tree plaque for Ashwell 1100 celebration (£50).
3,592.13	VAT	8,843.65	Non-business. Parish Council not VAT registered.
74,752.60			
	bank adjustment- cheques voided/uncashed by creditor		
89.79			
74,662.81	Totals	98,864.42	