

## **ASHWELL VILLAGE TRUST**

c/o Ashwell Parish Council

Office at Bear Farm

6A Back Street, Ashwell, Baldock, Herts, SG7 5PG

Mon-Thurs 08.30 -13.00 Telephone 01462 743706 Email clerk@ashwell.gov.uk

### **The Cottage Garden – Swan Street, Ashwell, SG7 5NY.**

Public open space owned by the charity Ashwell Village Trust (no.294673), managed by a volunteer working group.

*See also document Ashwell Village Trust/Policy: Management and risk assessment*

<b>Assessment Date: September 2023</b>	<b>Next review date: TBA</b>
<b>By:</b> <b>Parish Clerk and trustee (Jane Porter) (<i>see contact details above</i>)</b>  <b>Volunteer working group leader (Martyn Hird)</b>	

**A: PUBLIC OPEN SPACE**

Hazard/Risk	Risk rating	Control measures in place	How will this be managed	Who by	Action
Trips on steps and paths	Low	Monitored at working parties by volunteer members. Handrail installed on central sloping path to aid access for those with poor mobility. Public liability insurance held. Parish Council office contact details on site.	Any concerns reported to Parish Council office for further assessment/action.	Volunteer group leader.	Continue to monitor.
Visitors injuring selves on thorny/toxic plants	Low	No plants grown known to be very thorny or hazardously toxic. All path boundaries kept clear of any thorny plants. Monitored at working parties by volunteer members. Public liability insurance held. Parish Council office contact details on site.	Any concerns reported to Parish Council office for further assessment/action.	Volunteer group leader.	Continue to monitor.
Litter left on site	Low	Monitored at working parties by volunteer members. Parish Council office contact details on site.	Any concerns reported to Parish Council office for further assessment/action.	Volunteer group leader.	Continue to monitor.

## B: VOLUNTEER WORKING PARTIES

Hazard/Risk	Risk rating	Control measures in place	How will this be managed	Who by	Action
Trips on steps and paths	Low	Volunteer policy in place. Volunteers briefed by group leader. Volunteers covered by insurance.	Any concerns reported to Parish Council office for further assessment/action. First Aid assistance available from local Pharmacy in the High Street. Leader carries mobile phone.	Volunteer group leader.	None.
Injury during gardening/use of tools	Low	Volunteers bring own tools. No power tools used at group sessions. Volunteer hedge cutter briefed re correct working practices. Volunteers covered by insurance.	Any concerns raised with individual. First Aid assistance available from local Pharmacy in the High Street. Leader carries mobile phone. Any injuries reported to Trustees and Parish Council.	Volunteer group leader.	None.