

Minutes of the HR Committee Meeting 20th May 2026 at 6.30pm in the Parish Council Office

Present: Cllrs Graham Lee, Norton Mahy, Chris Button and Joan Yates. Also in attendance: Sally Roberts (Clerk) and Nicky Forrester (Deputy Clerk)

All meetings of the HR committee will exclude press and public, under Public Bodies (Admission to Meetings) Act 1960, due to the confidential nature of the business to be transacted. All staffing matters will be confidential to members of the HR Committee or any Appeals Panel, if appropriate. Minutes of the HR Committee will be presented to the Full Council for information.

Minutes

- 1 Apologies for absence:** There were no apologies for absence.
- 2 Interests:** To receive declarations of interest from councillors on the agenda item. Declarations of interest (non-registrable) were declared by Cllrs Lee, Mahy and Button.
- 3 Previous Minutes:** to approve draft minutes of the previous HR Meeting held on 13th September 2023. Proposed by Cllr Lee and seconded by Cllr Button.
- 4 Staff.** To consider a confidential HR matter concerning the Parish Clerk and Deputy Clerk and to determine any necessary actions.

Cllrs resolved to approve the services of an external consultant be employed on matters involving a confidential HR matter.

The meeting ended at 19.52 hrs

Date of issue: 22nd May 2026. Clerk, Sally Roberts