

## Parish Council Meeting

### To note and approve Section 2 of the AGAR 2024/25

Tuesday 17<sup>th</sup> June 2025 at 9.30am in the Parish Council Office

Those present: Councillors: Graham Lee (Chairman), Norton Mahy (Vice Chair), Joan Yates, Sally Roberts (Clerk)

Membership: All parish councillors.  
Quorum: Three  
Meetings: As required

## MINUTES

The meeting is open to members of the public and press unless a resolution for a particular agenda item decides otherwise.

- 1 **Apologies for absence** – To receive and accept apologies for absence. Apologies were received from Cllrs Ian Duffy, Chris Button, Vinny Hall and David Sims, Martin Hoffman.
- 2 **Interests** (a) To receive declarations of interest from Councillors on items on the agenda (b) To receive written requests for dispensations for declarable interest and (c) To grant an requests for dispensation as appropriate. Where any declaration of interest involving the Chair, the meeting to agree an alternative individual to take the Chair for that item(s).
- 3 **Minutes** – No previous minutes to approve
- 4 **AGAR 2024-25 External Audit Submission** – Proposal to approve Section 1, Annual Governance was resolved to approve at the Parish Council meeting on 4<sup>th</sup> June 2025 (minute section 23.4.1).

Proposal to approve Section 2 Accounting Statements and to note the [basic documents](#) to accompany the Annual Return to the External Auditor (bank reconciliation, explanation of significant variances, notice of the period of public rights).

Proposal was made to approve Section 2. It was resolved that the proposal be accepted. The basic documents accompanying the Annual Return to the External Auditor were noted.

The meeting closed at 9.45am