

**Minutes of the meeting of the Ashwell Parish Council held on  
Wednesday 06 April 2016 in the Parish Room at 8.00pm**

**Present:** Councillors Mark White (Chairman), Martin Hoffman (Vice-chairman), Bridget Macey, Graham Lee, Madeleine Legg, David Short, David Sims. The Clerk was also in attendance. Members of the public: One parishioner.

**109. Apologies** None.

**110. Minutes of Council meeting 2<sup>nd</sup> March 2016**

Proposal for approval and signature.

**111. Matters of general report from previous meetings**

**111.1** (March Council, 101.1) Post office services in the Parish Room/Concern re repeat of forced closure due to equipment failure. The response from Sir Oliver Heald, MP, following his request for information to Post Office Ltd was noted. This informed that a programme to replace equipment was in hand; the timescale of this was again questioned.

**111.2** (March Council, 101.2) 1<sup>st</sup> Ashwell Scout Group (Scouts, Cubs and Beavers) fundraising for a Public Access Defibrillator (PAD) for Ashwell. It was noted that an update had been received on their fundraising and a site visit by a representative from the East Anglian Ambulance Service. The Chairman reported that he had attended a briefing meeting; very comprehensive information had been supplied. A charitable body existed to organise and provide back-up for these community initiatives; this included installation, insurance, servicing etc. A local body was required to take on responsibility for the unit and running costs of c£100 per annum; the Parish Council was being asked to do this. The Scouts were prepared to undertake the required weekly check of the equipment. Locations had been discussed with the organising body and it was proposed that the red telephone box outside the Rose & Crown be used. The telephone had not been operational for a least two years and could be taken on by the Parish Council for £1; it would henceforth be responsible for the maintenance. The organising body would hold an open meeting/training session at the start of the venture.

The Chairman proposed that the Parish Council take on responsibility for the unit, including the annual charge, and the red telephone box to house it.

It was **resolved**, unanimously, to accept the proposal and to commend the Scouts on their efforts to progress this very worthwhile initiative. **MNW/Clerk**

**111.3** (March Council, 101.3) Superfast broadband. It was noted that the poor service in Ashwell had been mentioned in two reports in national newspapers. Cllr Martin Hoffman again reported that the line providing a superfast service to Newnham had been laid up Newnham Way past his house. It was understood that this had been funded by businesses located in Newnham who had previously had no service. There had been no new information received on service provision for Ashwell.

It was noted there was a central government consultation ongoing, Broadband Universal Service Obligation; details on [www.gov.uk/government/consultations](http://www.gov.uk/government/consultations)

**111.4** (March Council, 101.4) Re 'Clean for the Queen' street cleaning campaign. The Chairman thanked the organisers Parishioner Liz Moynihan and Cllr Madeleine Legg for steering this very successful event; also others who had been involved. A written report and background information had been received from Liz Moynihan; it was hoped that someone could be found to organize similar events in the future. Cllr Madeleine Legg reported that the NHDC contractor Veolia had been very helpful, providing equipment and rubbish bags, and collecting filled bags following the event. It was agreed that those at Veolia be sent a letter of thanks copied to the CEO and the District Councillor Janine Paterson. **Clerk**

**112. Parish management reports**

*(Routine matters concerning the management of parish assets and amenities are usually not discussed or reported to full council meetings; some are dealt with by the Management Committee, others directly by parish councillors and/or the Clerk)*

(Draft minutes of last Management/Finance Committee Tuesday 16<sup>th</sup> February 2016 available)

**112.1 Cemetery** (Cllr Madeleine Legg) Cllr Madeleine Legg reported that some tree works had now been completed; further quotes for works to the boundary Holm Oaks were being sought. **Clerk**

**112.2 Recreation Ground and Pavilion** (Cllrs Mark White and Madeleine Legg) Cllr Madeleine Legg reported the following. (i) The new lockers for the changing rooms were almost complete and looking good. The supplier had identified the need for some maintenance works on the doors; it was agreed that this be progressed. (ii) The Users' Group was still investigating new external storage. (iii) The Accies had expressed concerns about the state of the pitch surface following the New Year's Day friendly organised by

a parishioner. It was agreed that a complaint received three months after an event could not effectively be pursued. A proposal for pitch inspections would be discussed with the Users' Group.

**112.3 Playground** (Cllr Madeleine Legg) Cllr Madeleine Legg reported that concerns had been raised re graffiti on the skateboard area; this was not offensive but was considered unsightly. It was agreed to request whether NHDC could arrange for cleaning. **Clerk**  
(See also 115.1.3)

**112.4 Public toilets at the pavilion** (Cllr Madeleine Legg) Cllr Madeleine Legg reported that further discussion had taken place re the need for new facilities. She proposed that a commercial supplier with expertise in the planning of such facilities be approached for estimates of costs; this was agreed.  
(See also 115.1.4)

**112.5 The Springs** (Cllr Martin Hoffman) Cllr Martin Hoffman reported the following. (i) The funding promised by County Councillor Tony Hunter to repaint the railings would now be available from his 2016-17 budget. (ii) A replacement bin at the top of the steps was to be installed shortly. (iii) He would continue to monitor the boundary wall.

**112.6 Small Gains** (Allotments, Accies sports field and shared car parking area) (Cllr David Sims) Cllr David Sims reported the following. (i) There was currently only one allotment plot vacant. (ii) He had one quote in hand, and was seeking more, for netting to protect the allotments from the football pitch. (iii) He had one quote in hand, and was seeking more, for surfacing of the carparking area.  
(See also 115.1.4)

**112.7 Misc amenities** The Lock Up. The Chairman reported that the supplier had attended to give fire prevention advice; this had been followed and a new extinguisher installed.

**112.8 Street furniture** (Cllr Bridget Macey) Cllr Macey reported that, as far as she was aware, all was in a good state.

**112.9 St Mary's Churchyard grounds maintenance** (Cllr Martin Hoffman) Cllr Martin Hoffman reported that communications with the Parochial Church Council (PCC), as managers of the site, continued. Following the recent tree survey, quotes had been requested for works to be undertaken. The PCC had commissioned a survey of the boundary wall; this was to take place shortly.

**112.10 Parish Clock** (Cllr Mark White) Nothing to report.

**112.11 War Memorial** The Chairman noted that a number of positive comments had been received following the recent cleaning. Works to the surrounding hedge were still pending the receipt of further professional advice. It was agreed to commend the parishioner volunteer who was responsible for the ornamental planting on how good it looked. **Clerk**

### **113. Items re other authorities/organisations**

#### **113.1 Hertfordshire Highways**

**113.1.1** (March Council, 101.1.1) Ringway/Parish Action Plan. Further communications with Derek Jerrard, District Service Agent for North Herts and Stevenage, were noted. Cllr David Short expressed his concern at the poor state of the Slip End Road; he felt that the potholes at the sides of the road along a considerable part of its length were hazardous. It was reiterated that problems should be reported via the online Herts Highways system. It was recognised that, in this case, the extent of the problem made that difficult. It was agreed to add it to the Parish Action Plan list and also to request investigation via County Councillor Tony Hunter (see below).

**113.1.2** (March Council, 101.1.1, 101.1.3 and 103.1.4) It was noted that further information was pending from County Councillor Tony Hunter re his Highways Locality Budget for 2016-17 ([www.hertsdirect.org/hertfordshire/CouncillorLocalityBudgets](http://www.hertsdirect.org/hertfordshire/CouncillorLocalityBudgets)). Cllr David Sims expressed his concern at the number of items that had been agreed but were still pending action, particularly the safety improvements to the A505 Odsey junction. Cllr Martin Hoffman requested that the situation re proposals for a flashing speed sign, agreed at a site meeting, be chased. It was also noted that responses re the Station Road safety improvement proposals and the potential bid to the Police Road Safety Fund were outstanding.

**113.1.3** Temporary Road Closure notices. It was noted that these had been received for the period April 18th to October 18th 2016, re Station Road (from its junction with Lucas Lane south eastwards for a distance of approximately 593 metres), Fordham Close, Rollys Lane and Gardiners Lane.

**113.1.4** Parishioner proposal for a layby in Ashwell Street to provide parking at the rear of the school. It was noted that this had been raised at the Annual Parish Meeting and followed up with an email.

The Chairman noted that proposals for a layby at the rear of the school and requests to 'tidy' the area had been raised a few years ago. At that time the Parish Council had requested Herts Highways to consider both of these but, although a site survey had been undertaken, no further action had resulted, mainly due to their budget restrictions. The layby proposal had been taken up with the school but the headteacher at the time had not been in favour of it. The area immediately adjacent to the bungalow had subsequently been improved following completion of the building works. The area in front of the school meadow continued to be parked on by the school bus/parents etc. resulting in a messy/muddy state in the winter but drying out over the summer. It was agreed that the matter be raised again with the school to determine their views.

CDS

### **113.2 Hertfordshire Highways/ Rights of Way**

**113.2.1** Fallen tree in Ashwell Street. It was noted that following a call from a resident, information had been supplied for reporting the matter on the HCC fault reporting system. The HCC Countryside Access Officer, Julia Clarke, had subsequently requested urgent action from the landowner and the matter resolved.

**113.2.2** Litter/rubbish on the footpath between the High Street and Silver Street through the Rose & Crown. It was noted that concerns had been received from a parishioner. Cllr Bridget Macey agreed to speak to the landlord.

BM

### **113.3 North Herts District Council**

**113.3.1** Dog fouling. It was noted that further reports had been received from residents in Gardiners Lane and Dixies Close; input from NHDC Environmental Crime Officer had been requested. It was noted that requests to consider relocation of, and possible additional, dog waste bins had been made at the Annual Parish Meeting. Cllr Bridget Macey wished all to note that Ashwell already had ten dog waste bins; this was a high number for a village of its size. The costs of installation and weekly emptying were funded by the parish. It was agreed that the number of bins was sufficient and that additional bins were unlikely to change the behaviour of some dog owners, education would be a better approach. With regard to the locations of existing bins, this had been reviewed. It was agreed that current locations were good, being accessible from key walking routes. Accessibility for the contractor employed to empty them was also a factor.

**113.3.2** Street naming consultation. The Chairman reported that the NHDC officer had requested the Parish Council's views on some proposals for the new development of six houses at Sunnymead Farm, the old turkey production site on Station Road. Cllr David Short reported that he had undertaken some historical research and had consulted the Museum Curator. In the early twentieth century the site had belonged to a Mr George Longley who ran a poultry farm and subsequently a dairy business; Sunnymead Park was developed by the Longleys and subsequently sold.

It was agreed to propose the name 'Longley Close, Ashwell' to reflect this background; residents of Sunnymead Park would be kept informed.

Clerk

### **114. Reports re planning matters**

#### **114.1 Consultations received (from NHDC as Planning Authority to Parish Council as consultee)**

*(If any objections are raised either by a parishioner or a parish councillor an on-site meeting of the Planning Committee is convened to consider those items; see notice board or contact Clerk for agenda)*

##### **114.1.1** Items to be considered by Planning Committee Sunday 10<sup>th</sup> April, 9am.

Case Ref No: 16/00504/1. 68 High Street.

Full Planning Permission: Change of use of existing take away shop to additional residential floor space and removal of existing flat roof single storey rear extension (description as amended 15/03/2016).

Case Ref No: 16/00505/1LB. 68 High Street.

Listed Building Consent: Internal alterations to facilitate change of use of existing take away shop to additional residential floor-space. Removal of existing flat roof single storey rear extension and existing flue. Replacement timber windows and doors. Installation of external flue on rear elevation for wood burner.

Cllr David Short reported that he had sought clarification and detail of the Listed Building status to inform the meeting.

##### **114.1.2** Case Ref No: 16/00418/1HH. Pembroke Farm, Slip End.

Full Planning Permission Householder: Convert two storey barn to form residential annexe.

It was noted that no concerns or objections had been received either from parish councillors or members of the public.

It was *resolved* that a recommendation be made to the Planning Officer to grant approval. **Clerk**

**114.1.3** Case Ref No: 16/00573/1. Barn A, Dixies Barns, High Street.

Full Planning Permission: Installation of three velux conservation windows in west elevation roof-slope.

It was noted that no concerns or objections had been received either from parish councillors or members of the public.

It was *resolved* that a recommendation be made to the Planning Officer to grant approval. **Clerk**

**114.2 Decisions made by NHDC as Planning Authority**

**114.2.1** Case Ref Nos: 16/00237/1HH and 16/00289/1LB 2 Springhead

Full Planning Permission Householder: Single storey rear extension.

NHDC decision: Standard Conditional Permission.

**114.2.2** Case Ref Nos: 16/00136/1HH. 7 Philosophers Gate.

Full Planning Permission Householder: Single storey rear extension.

NHDC decision: Standard Conditional Permission.

**114.3 From NHDC re appeal to the Secretary of State/Planning Inspectorate**

Site Address: 18 Newnham Way. Appeal by: Mr and Mrs Skelding. Proposed Development: Erection of 1no. four bedroom detached dwelling with associated parking and amenity space at the rear of 18 Newnham Way (Arbury House) including alterations to existing access drive (as amended by plans received on 5 August 2015).

‘The appeal follows the refusal of planning permission by this Council. The appeal will be dealt with by the written procedure. Any comments made at the application stage will be forwarded to the Planning Inspectorate. If you wish to make any additional comments, then you should submit 3 copies to The Planning Inspectorate within 5 weeks of the start date (17th March 2016) that is by the 21st April 2016.’

It was *resolved* that the recommendation for refusal made following the Planning Committee meeting in August 2015 be reiterated. **Clerk**

**114.4 From Croudace Homes re Claybush Road Development**

It was noted that an email had been received from Croudace Homes informing of a public exhibition/consultation prior to their planning application to North Herts District Council. ‘...we recently purchased an option to buy the land to the West of Claybush Road, Ashwell subject to a suitable planning consent for new housing. We have been preparing design proposals for 33 new family homes and these proposals have been submitted to North Herts District Council for informal comments via the pre-application consultation process.’ It was noted that the exhibition/consultation had been held on Wednesday 30<sup>th</sup> March, 5-8pm in the Parish Room. Details, including the exhibition panels, were available on the developer’s website [www.ashwell.croudacehomes.co.uk](http://www.ashwell.croudacehomes.co.uk). It was noted that this publicity from the developer, prior to a planning application, had been raised by parishioners at the Annual Parish Meeting. The Chairman reiterated that the Parish Council would be taking no action nor conducting any formal discussion at this pre-application stage. The rules for parish councillors regarding predetermination and bias were clear on this. The Parish Council would, however, be considering arrangements for a Planning Committee meeting and how this would be publicised to residents once the timings were known. It was noted that all planning meetings were open to the public and appropriate arrangements were always made to directly inform parishioners known to be interested parties; they were always encouraged to cascade information to others. The Parish Council also wished all parishioners to note that until the developer submitted a planning application, only their publicity material was available. This lacked sufficient detail for an adequate response and could well change.

**114.5 From NHDC re Local Plan** Letter with information re additional sites. Details on [www.north-herts.gov.uk/planning/planning-policy/local-plan-emerging-policy/draft-local-plan-2011-2031/local-plan-preferred](http://www.north-herts.gov.uk/planning/planning-policy/local-plan-emerging-policy/draft-local-plan-2011-2031/local-plan-preferred)

Cllr David Short and Cllr Madeleine Legg declared an interest (tenants of fields to keep sheep relating to three of the proposed sites).

Cllr David Short reported that an additional six sites had been proposed and these would be considered by NHDC in accordance with the set criteria. Concerns were raised by some that these additional sites would result in an increase in the number of housing units required to be built in Ashwell as part of the District Local Plan.

**114.6 From HAPTC re new LAIS1388 Planning Changes**

‘This is an important consultation for all local councils. The Housing and Planning Bill reached the Committee Stage in the House of Lords in March 2016. Local councils will wish to be aware that

Government is progressing consultations on implementing legislation while the Bill passes through Parliament. The 'Technical Consultation on Implementation of Planning Changes' closes on 15 April 2016.' (<http://www.haptc.org.uk/uploads/lais1388-planning-changes.pdf>)

**114.7** Email inviting support for an online petition, 'Give parish councils the right to appeal planning decisions'. (<https://petition.parliament.uk/petitions/110489>). Cllr Graham Lee reported that this was a public consultation; he had already responded personally. It had already received over 10,000 responses and as such required a ministerial answer.

Comment [pc1]:

### **115. Reports re Finance matters**

**115.1** (March Council, 105.1) Section 106/Planning Obligations claims to NHDC.

**115.1.1** (March Council, 105.1.3) The Chairman reported that, following the Parish Council's request, the NHDC officer would attend the May meeting to provide clarification re the eligibility rules and procedures to be followed. An update on funds held would also be provided.

**115.1.2** (March Council, 105.1.1) Cricket mower. Cllr Martin Hoffman reported that following the rejection of a section 106 claim to NHDC, a successful bid had been made by the Cricket Club to the Baldock & District Area Committee for funding towards the cost of a specialist mower (£1,500 awarded; total cost £4,500). Release of the £1,500 would be dependent on match funding. It was noted that a mower was urgently required to maintain the amenity in a fit state for play. It was agreed that the provision of such an amenity was important to the village. Following discussion of various options a proposal was made to match fund the NHDC grant with £1,500 from the Parish Council. The remaining £1,500 to be provided by the Parish Council so that purchase could proceed but to be funded by the Cricket Club through an increase in rent at an agreed annual rate over an agreed number of years. It was noted that arrangements would apply as for other pitch maintenance equipment for use on the Recreation Ground, ie to be securely stored in Parish Council property and insured under its policy.

It was **resolved** that the proposal be accepted and that Cllr Hoffman liaise with relevant Cricket Club representatives re the details. The sums involved to be proposed to May Council for approval.

**MGH/Clerk**

**115.1.3** (March Council, 105.1.2) Playground development/new wet-pour surfacing. Cllr Madeleine Legg reported that quotes were in hand; both were similar in specification and amount. She proposed that, in view of the safety considerations and the likely length of time it would take to pursue a section 106 claim through NHDC, that the Parish Council fund the project.

It was **resolved** that the proposal be accepted and, of the quotes in hand, the supplier who was local be engaged to progress the works.

**MFL/Clerk**

**115.1.4** (March Council, 105.1.2) Other projects identified for potential section 106 claims were noted.

(i) Recreation Ground development/new public toilets, (ii) Small Gains sports development/ new car park surfacing and netting. It was agreed that clarification for these would be sought from the NHDC officer at the May meeting.

**115.2** (March Council, 105.1.3) Local Government Pension Scheme (LGPS). The Chairman reported on a dispute with HCC re the high sum for actuarial fees to be charged to the Parish Council on joining the LGPS. The matter had been raised with HAPTC who had taken expert advice on the Parish Council's behalf; the advisor had expressed his astonishment at the sum requested and proposed that it be challenged. The advice had been followed but HCC had responded that the terms & conditions had been agreed when the Parish Council joined last year. The Chairman reported that Ashwell was not the only parish council affected and the principle of the matter would continue to be pursued. It was agreed that Sir Oliver Heald, MP, be asked for his input.

**Clerk**

It was agreed, with reluctance, that the invoice be paid.

**115.3** Audit 2015-16.

**115.3.1** Draft Budget Tracking and Allocated Reserves documents for the end of the financial year 2015-16. It was agreed to make allocations for the ongoing Neighbourhood Plan (£2,500), planned War Memorial works (£2,350) and a reserve for any bye-election arising (£1,600). It was noted that these, and other documents, would be presented to the Internal Auditor for his review, and to the Parish Council for approval, prior to submission to the External Auditor (see below).

**Clerk**

**115.3.2** Information received from the External Auditor, BDO LLP was noted; the Statement of Accounts and Annual Statement to be approved by the Parish Council by the deadline of 30<sup>th</sup> June and submitted, with supporting documents, to them by 26<sup>th</sup> July.

**115.4** Proposal for approval of monthly Accounts and Bills for Payment.

It was *resolved* that these be approved and paid (see appendix).

**Clerk**

**116. Reports from working groups**

**116.1** Ashwell Neighbourhood Plan Group (leader Cllr David Short, Cllrs Graham Lee and Madeleine Legg also members). Cllr David Short reported that work on the draft plan was still ongoing. It would be put to the Parish Council for approval as soon as possible and would set out the policies for the future. This included matters such as sporting facilities as well as housing. The recent Housing Survey had informed the latter and identified the needs of the village such as that for retirement housing. He noted that concern had been expressed by many parishioners that the recent proposals for development at Claybush Road would not address this need. The *Ashwell Village Design Statement* was being reviewed as part of the process to ensure that it reflected current thinking; he was of the view that it had ‘stood the test of time well’. The importance of the Neighbourhood Plan as ‘emerging policy’ was noted; until the District Local Plan was in place the ‘presumption in favour of development’ meant that sites considered by some as unsuitable were at risk of gaining approval for development.

**116.2** Website Group (leader Cllr Graham Lee) (see Yearbook report below)

**116.3** Yearbook Group (leader Cllr David Short) Cllr David Short reported that the supplier for the Yearbook design and the website editing, Business Presentations, had informed him of its planned closure. He requested any feedback on the 2016 edition prior to the next group meeting later in the month.

**116.4** Speeding Watch Group (leader Cllr Martin Hoffman) It was noted that Cllrs Bridget Macey and David Sims were no longer members of the group.

**116.5** Ashwell Village Sports (leader Martin Talks). It was noted that this year’s sports day on the Recreation Ground would be held on Sunday 15th May. Confirmation of cover had been received from the insurer; the group had agreed to ensure that risk assessments were in place and the event exclusions noted.

**117. PARISH AFFAIRS, REPORTS FROM OTHER BODIES AND OPEN FORUM**

*Standing orders suspended for the following items (taken at 8.30pm)*

**117.1** Police matters. Cllr Bridget Macey reported that the next Neighbourhood Watch session in the Parish Room would take place on Friday 8<sup>th</sup> April. The PCSO had attended Wolverley House and they were now signed up to the OWL scheme.

**117.2** The Museum. Cllr Martin Hoffman (trustee in his own right) reported that a building survey was now taking place; water ingress on one wall was to be investigated.

**117.3** Henry Colbron Trust. Cllr David Short reported that the school had received a response from the trustees, the Merchant Taylors’ Company. Their bid had been processed earlier than the usual timetable so that proposed works could be planned for the summer holiday period.

**117.4** Email from a parishioner enquiring re a village walking group. It was noted that details had been passed to co-opted member Martin Lush for his input. Cllr Graham Lee agreed to liaise if necessary. **GEL**  
*Standing Orders reinstated.*

**117.5** Moss Cottage Homes. Cllr Madeleine Legg (Parish Council nominated trustee) reported that a replacement for Mrs May Cook following her retirement had been discussed with the Chairman of the trust.

It was *resolved* that a proposal be made to the trustees that Mr David Price be appointed a Parish Council Nominative Trustee with a term of four years from 2016.

**Clerk/MFL**

**Meeting closed at 10.30pm**

**Forthcoming meetings**

Next monthly Council meeting, the AGM of the Parish Council, Wednesday 4<sup>th</sup> May 2016, 8pm in the Parish Room.

**Appendix 1 – General material received**

**Items routinely forwarded to parish councillors by email**

- North Herts District Council -weekly ‘Members Information’
- HAPTC -Briefings and Bulletins.
- SLCC -updates and newsletters.
- Police OWL/Rural News/Neighbourhood Watch bulletins.
- Sunnymead Park Homes newsletter

Chairman’s Signature.....Date.....
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**Appendix 2**

ACCOUNTS AND BILLS FOR PAYMENT -April 2016				06 April 2016	
Proposed (i) Cllr Legg (ii) Cllr Lee		Declarations: None			
		£	£	£	£
	<b>Receipts</b>	Precept	Grants	Other	Total
90	Santander interest a/c	bank interest		10.02	10.02
91-97	various	allotment rents		82.50	82.50
98-118	various	yearbook adverts		2315.00	2315.00
1	Neville Funeral Service	chapel rent		68.75	68.75
2,3	various	allotment rents		22.50	22.50
4	Ashwell Academicals	rec and pavilion and Small Gains rent		650.00	650.00
5	Dignity Funerals Ltd	burial (cemetery works 16.09)		550.00	550.00
6	Football Club	rec and pav rent (last inst 2014-15)		335.00	335.00
7	Bickerdikes Garden	yearbook advert		125.00	125.00
8	various	allotment rent plot 12		15.00	15.00
	<b>Total</b>		0.00	4,173.77	4,173.77
	<b>Payments</b>	Admin, office costs & Other Misc	Management of Parish Assets & Amenities	VAT	Total
	<b>By Direct Debit</b>				
241	E.ON (31/03/16)	Public toilets electricity		18.86	19.80
1	E.ON (15/03/16)	Pavilion electricity		31.51	33.09
2	E.ON (01/04/16)	chapel electricity		11.00	11.00
3	NHDC Document Centre	Report It cards		50.00	50.00
	<b>By Cheque</b>				
4	J C M Porter	Clerk's salary	1083.11		1083.11
5	J C M Porter	reimbursement office expenses	70.75	8.50	79.25
6	HCC Pensions-LGPS Account	clerk's pension	398.00		398.00
7	M Barden	Environmental Cleansing		296.83	296.83
8	M Chandler	Duties at Pavilion and Rec		57.32	57.32
9	Post Office	tax&NI to Inland Revenue	230.85	22.20	253.05
10	K Clifford	Premises duties		30.00	30.00
11	Liberty Co Ltd	toilets cleaning (01/02-28/02)		80.00	96.00
12	Fairhaven Stone Ltd	Cleaning of War Memorial		810.50	972.60
13	The Blue Tree Company Ltd	Works at Cemetery (quote BR1631)		630.00	756.00
14	D J Granger	grounds maintenance worksheet 01		386.00	463.20
15	D J Granger	grounds maintenance worksheet 02		306.00	367.20
16	HAPTC	annual subscription	766.47		766.47
17	SLCC	annual subscription	167.00		167.00
18	T&J Fire	annual fire safety inspection and materials		114.78	137.73
19	Liberty Co Ltd	toilets cleaning (29/02-03/04)		100.00	120.00
20	Herts County Council	LGPS actuarial fee on joining scheme	1250.00		1250.00
	<b>Total</b>		2,716.18	2,945.00	7,407.65
	<b>Outstanding Accounts</b>				
	Yearbook 2016 adverts			1,025.00	
	<b>Total</b>				1,025.00
	<b>Money at bank</b>				
	Current Account	05 April 2016		43,803.32	
	Deposit Account	01 March 2016		30,369.43	
	<b>Total</b>				74,172.75
	Cheques banked after/BACS transfers after				15.00
	Cheques drawn but not cleared/DD's outstanding				174.48
	<b>Total</b>				74,013.27
	<b>Total after paying this months cheques</b>				66,605.62
	<b>Total in current a/c after paying this months cheques</b>				36,236.19

Chairman's Signature.....Date.....
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