

**Minutes of a meeting of the Ashwell Parish Council held on Wednesday 7<sup>th</sup> August 2013 in the Parish Room at 8.00pm**

**Present:** Councillors Peter Long (Chairman), Mike Berry, Jane Buxton, John Connolly, Martin Hoffman, Graham Lee, Bridget Macey, Daniel Mathews, Mark White.

The Clerk was also in attendance. Members of the public: Four parishioners.

**33. APOLOGIES FOR ABSENCE** Cllr Jane Smith (away on holiday).

**34. MINUTES OF COUNCIL MEETING 5<sup>th</sup> June 2013**

It was *resolved* that these be approved and signed.

**35. ELECTION OF NEW COUNCILLORS AND VACANCIES**

It was noted that Jane Smith and Graham Lee had been elected following the bye-election on 11<sup>th</sup> July. The Chairman welcomed them to the Parish Council. It was agreed that no co-options would be made at present but the situation would be reviewed if circumstances changed.

**36. MATTERS OF REPORT FROM PREVIOUS MEETINGS**

**36.1** (June Council 2013, 24.9) Further items of correspondence from Parishioner Sam Crawley requesting information re (i) distribution of the April 2013 Council minutes, (ii) 'secret meetings' between the Parish Council and various groups on different matters; was there an intention to publish minutes and if so when.

**36.1.1** Re (i) above. A letter had been received from Anthony Roche, NHDC Acting Corporate Legal Manager and Monitoring Officer, following correspondence received by him from Mr Crawley; 'issue is not something which falls under the Code of Conduct for me to consider'. It was noted that the April 2013 Council minutes had been sent to parish councillors, no one else had requested a copy. As was the usual practice, they had also been placed on the website. It was thought that the supplier who hosted the site for the Parish Council would be able to supply data as to how many people had viewed them. With regard to the content of the April 2013 Council minutes (item 133.5) it was agreed that the Parish Council remained of the view that the matter was closed (June Council 2013, 24.9)

**36.1.2** Re (ii) above. Anthony Roche, NHDC Acting Corporate Legal Manager and Monitoring Officer, had advised that parish councils are no longer permitted to define meetings held *in camera* as Part II meetings. 'The letter of Part II therefore no longer applies to Parish Councils; however, the principles of the Data Protection Act 1998 do apply, so it may seem sensible to have some degree of confidentiality for items or reports where personal or commercially sensitive information is relevant or likely to be revealed.' It was agreed that this guidance be adhered to in future. Also that for any meeting where the Parish Council resolved it be held *in camera*, the nature of the matter discussed and the reason for confidentiality would be noted in the main minutes.

It was *resolved* to minute that the meetings held *in camera* in May and June had been in connection with the night-time noise of the Parish Church Clock. The reason for meetings being held *in camera* had been a request from NHDC for confidentiality. The NHDC Head of Housing and Public Protection, Andrew Godman, had asked the Parish Council, through the Chairman, to consider whether it would meet with the parishioners who had made complaints to NHDC, to see if it was possible to reach a compromise. The complainants had requested that the meeting be held in confidence to protect their anonymity, (see also item 40.1 below).

It was *resolved* that the minutes of meetings held *in camera* in May and June remain undisclosed to the public for the time being. The Parish Council had agreed to maintain the anonymity of the five parishioners with whom it had met; they were named in the minutes. Whilst three of these had since openly corresponded on the matter and their names were thus in the public domain, two had not.

**36.1.3** The Chairman proposed that a working group be set up to consider, and take expert advice on, the balance between freedom of information and data protection; Standing Orders should be reviewed in the light of this. The current position was that matters put in writing to the Parish Council would be put into the public domain unless it had been requested otherwise.

It was *resolved* to accept the proposal.

**WPL**

**37. OTHER CORRESPONDENCE RECEIVED**

**37.1** Notice of a meeting of the Hertfordshire Police and Crime Panel on Thursday 25<sup>th</sup> July 2013 and minutes of a previous meeting. (see also 44.1 below)

**37.2** Notice of publication of Proposed Submission South Cambridgeshire Local Plan and the CIL Preliminary Draft Charging Schedule; consultation between Friday 19<sup>th</sup> July and Monday 30<sup>th</sup> September 2013. Details on [www.scambs.gov.uk/localplan](http://www.scambs.gov.uk/localplan).

**37.3** Email from Oliver Heald, MP, with copy of a letter from the Chief Executive of the County Council about the next steps towards rolling out superfast broadband across the County.

**37.4** Email from Herts Highways; next Highways Liaison Meeting (HLM) Monday 7th October 2013, 19.30, Council Chamber at NHDC. **S&E**

**37.5** Letter from Teresa Heritage, Executive Member for Public Health and Localism Hertfordshire County Council, re ways that your local county councillor may be able to work with you for the benefit of the local community, (i) £10,000 Members Locality Budget to spend on worthwhile community projects, (ii) £90,000 Highways Locality Budget 'for highway maintenance including road resurfacing, pavement repairs, and drainage clearing. It can also be used to support traffic calming schemes and smaller projects, such as hedge trimming, sign cleaning and white line painting'.

**37.6** Letter from NHDC re Rural Grant Funding Programme for 2013/14, 'Community Building Refurbishment Fund', 'Playground Fund' and 'Environmental Improvement Fund'. Deadline for applications noon Friday 27th September 2013. It was agreed that the Clerk would determine details. **Clerk**

**37.7** Draft minutes meeting North Herts APTCC July 10<sup>th</sup>.

**37.8** Ashwell Village Trust. Damage to Cottage Garden fence and that of neighbour by Veolia refuse vehicle. It was noted that the Clerk has attended a site meeting with the neighbour and a member of Cottage Garden group; a claim on Veolia was being progressed. **Clerk**

**37.9** Email from a parishioner with concerns re the Recreation Ground (i) parking/use of cordoned-off area to reduce on-street parking, (ii) use for large events. Cllr Long reported that he had responded. The Parish Council encouraged scheduled users, as best as it was able, to use the cordoned off area for parking rather than on the street. He had reminded all regular users.

**37.10** Emails from three parishioners with concerns re dogs not under control and dog fouling at the Springs and the Recreation Ground (see item 41.1 below).

**37.11** Email from Ashley Hawkins, NHDC, re Baldock 10K run Sunday 15th September 2013. 'This is another event of the Baldock Town Partnership (BTP) and is being organised by myself the Community Development Officer for Baldock & the villages and North Herts Road Runners. This is another income generating event for the BTP, to raise funds to cover the salary of the Town Centre Manager and also to ensure that the BTP can continue to put on community events in the future. The event also aims to raise the profile of the villages that the run goes through.' Advance warning flyers would be delivered to all households along the route asking them to remove cars (especially High Street and Lucas Lane). It was agreed to support the event but the Parish Council was unable to provide any physical assistance due to lack of resources. **Clerk**

**37.12** HAPTC notification of AGM Thursday 18<sup>th</sup> July.

**37.13** Letter from HCC re notification Hertfordshire Waste Site Allocations LDD –Submission for independent public examination. Details on [www.hertsdirect.org/wsaexam](http://www.hertsdirect.org/wsaexam)

**37.14** Letter from Affinity Water re Draft Water Resources Management Plan Consultation. Details on [www.affinitywater.co.uk/futureplans](http://www.affinitywater.co.uk/futureplans). Deadline 12<sup>th</sup> August 2013.

Cllr Martin Hoffman reported as chairman of the committee with responsibility for the Springs. The Parish Council's robust response to earlier consultations had resulted in specific and detailed protection of the water flows to the Springs from over-extraction even during drought conditions.

**37.15** Email from Oliver Heald, MP, re protection for consumers against the removal of post boxes in rural areas. (see also S&E 17<sup>th</sup> July, 21.3)

**37.16** Letter from Ashwell Academicals Committee re arrangements for grounds maintenance at Small Gains. Cllr Long reported that a response had been sent; the Parish Council's responsibilities extended only to scheduled grass cutting by its contractor. The club chairman had responded that this was understood.

**37.17** Email from a parishioner re proposed new social housing. Concerns whether priority will be given to local people. It was reported that a response had been sent; the Parish Council's position remained that it would only support such development where local people were given priority. This had been reiterated at the recent planning meeting for an application in Station Road (see Planning Committee 27<sup>th</sup> July 2013, item 21). **Clerk**

**37.18** Annual RoSPA report for playground. It was noted that the items for review/attention were only in the 'low' and 'very low' risk category. **R&F**

## **38. REPORT RE PLANNING COMMITTEE**

**38.1 Consultations** received (from NHDC as Planning Authority to Parish Council as consultee)

**38.1.1** Case Ref No: 13/01392/1HH 2 Claybush Road.

Full Permission Householder - Renewal: Extension of time for previously approved planning application under ref. 10/01093/1HH granted 04/08/10 for two storey front and side extension with two side dormer windows and front porch following demolition of existing front and side additions.

It was *resolved* that no objections be raised and recommended for approval.

**Clerk**

**38.2 Notifications** of decisions made by NHDC as Planning Authority.

**38.2.1** Case Ref No: 13/00618/1HH East Lodge, 22 Lucas Lane.

Full Permission Householder: Alterations to detached garden store to facilitate its use as a residential annex.

Conditional permission.

**38.2.2** Case Ref No: 13/01168/1LB 91 High Street.

Listed Building: Remove existing polycarbonate roof at rear of property and replace with a seamed zinc roof with roof lights together with replacement fenestration on rear elevation.

Conditional Listed Building Consent.

**38.2.3** Case Ref No: 13/01028/1HH 94 Station Road.

Full Permission Householder: Single story rear extension.

Standard Conditional Permission.

**38.2.4** Case Ref No: 13/01031/1 Ashwell End Farm, Loves Lane.

Full planning permission: Change of use of existing outbuilding to self-contained 2 bedroom dwelling and extension to existing gravel driveway.

Withdrawn.

**38.2.5** Case Ref No: 13/00852/1CAC 24 West End.

Conservation Area: Partial demolition of boundary wall.

Conditional Conservation Area Consent.

**38.2.6** Case Ref No: 13/00851/1HH 24 West End.

Full Permission Householder: Partial demolition of boundary wall and rebuild section to match existing

Conditional permission.

**38.2.7** Case Ref No: 13/01310/1LB 91 High Street.

Listed Building: Internal alterations to create ground floor WC.

Refused.

**38.3 Works to trees/applications to NHDC re conservation area (TCA) and protection orders (TPO).**

**38.3.1** Case Ref No: 13/01504/1TCA The Maltings, Mill Street.

Felling of 1 Sycamore tree.

Cllr Jane Buxton reported that she had seen no reason for objection.

**38.3.2** Case Ref No: 13/011356/1TPO 2 Woodforde Close.

Letter from Planning Officer informing that revised application received.

Reduce two *Fagus Fastigiata* trees (Beech) by up to 25-30%; remove two Lawson Cypress trees; reduce Silver Birch tree by 10-15%.

Cllr Jane Buxton reported that she still had concerns re pruning of trees with Tree Protection Orders. It was agreed to seek guidance from the Planning Officer on the precise details.

**Clerk**

**38.3 Correspondence on planning matters.**

**38.3.1** Letter from NHDC Street Naming Officer. Proposal re development of 3 new houses at 40 Kingsland Way to be called Broadchalke Copse; view of Parish Council requested. The Chairman reported that he had consulted Parishioner David Short who had commented on previous such consultations and had local historical knowledge. David Short had responded that the site had previously been a chalk quarry but never a copse. It was felt that the 'e' was superfluous.

It was agreed to propose the name 'Broadchalk' to NHDC. The houses would thus be nos 1,2, etc Broadchalk.

**Clerk**

**38.3.2** Letter to all North Herts parish councils from Liz Green, Head of Policy and Community Services NHDC. Response to consultation on new e-planning system.

**38.3.3** Copy of letter from North Herts APTCC to Councillor Thomas Brindley, NHDC Portfolio Holder for Planning, Transport & Enterprise, with concerns re extra workload and cost of new e-planning system.

**38.3.4** Letter and documents from NHDC re North Hertfordshire – New Local Plan

Further Consultation: Housing Additional Location Options – July 2013. Includes additional or varied sites. Consultation period until Friday 2<sup>nd</sup> August. Correspondence from District Councillor Andrew Young and information on public meetings. It was noted that this related to land outside the parish and no formal response had been sent by the Parish Council; individuals had had adequate opportunity to contribute to the consultation if they wished.

**38.3.5** Invitation from NHDC to a meeting of the Customer Liaison Panel, Thursday 27<sup>th</sup> June 2013.

**38.3.6** Enquiry from a parishioner re satellite dishes in the conservation area. Advice had been given by the Planning Officer ‘installation subject to the limitations and conditions set out under permitted development’.

**38.4** Land rear of 48 Ashwell Street. 11/02386/1. It was noted that site works had commenced. It was agreed that contact be made with the NHDC Building Control Officer to ensure he was aware that the grant of permission for this development had been highly contentious and to recommend that he ensure all details, eg the height of the dwellings, were strictly adhered to. **Clerk**

**39. REPORT FROM STREETS & ENVIRONMENT COMMITTEE**

(draft minutes meeting 17<sup>th</sup> July available; next meeting scheduled for Wednesday 11<sup>th</sup> September)

**39.1** Report on the meeting with County Councillor and Herts Highways Officer. Cllr Mike Berry reported that items covered included the on-going street lighting problems; reassurances had been given that these would be addressed.

**39.2** Update on NHDC waste and street cleaning services. Cllr Bridget Macey expressed her frustration; it had become apparent that previously agreed arrangements for Sunnymead Orchard had again broken down. It was noted that all areas of the district were reporting problems with the new recycling/purple bin system and the number of complaints to the contractor, Veolia, had vastly increased. The Clerk had been in frequent contact with both Veolia and NHDC officers re problems throughout the village; communication had been frustrated by the resignation of two key personnel and officer annual leave. Matters would continue to be pursued and a formal request made for clarification on the level of service provided to Ashwell. **Clerk**

**39.3** Carters Pond tree. A formal vote of thanks was proposed to Jonathan Crump whose diligent watering of the new tree continued. **Clerk**

**40. REPORT FROM RECREATION & FACILITIES COMMITTEE**

(draft minutes meeting 29<sup>th</sup> July available; next meeting scheduled for Monday 2<sup>nd</sup> September)

**40.1** Parish Church Clock/further correspondence. (see also 36.1.2 above)

It was **resolved** that there was no longer any need for this matter to be discussed in camera (see 36.1.2 above re the release of minutes and confidentiality of complainants). It was reported that two letters had been received from Mr Rory Cosgrove, Acting Environmental Protection & Housing Manager at NHDC, dated 27<sup>th</sup> June and 12<sup>th</sup> July.

The letter of the 27<sup>th</sup> included ‘The information that I have received from both the residents and from Andy Godman suggests that an informal resolution to the issue may not be achievable.’ ‘The results clearly show that the Community Noise guideline noise levels in the two properties are greatly exceeded, providing evidence that the noise source is likely to be prejudicial to the health of nearby residents through sleep disturbance’.

The letter of the 12<sup>th</sup> included ‘to summarise the case to date, the Council has been pursuing an investigation into the above noise complaints in line with its statutory duty and has undertaken to gather evidence to substantiate said complaints. The evidence gathered thus far indicates that the noise from the church bells ringing and chiming at night time amounts to a noise nuisance and is likely to be prejudicial to the health of those affected through sleep disturbance.’

The letter of the 12<sup>th</sup> also included (i) a Requisition for Information Notice on the Parish Council; this was completed and returned by the required deadline, (ii) a draft Noise Abatement Order; the Parish Council was asked if it wished to comment.

It was noted that the evidence gathered by NHDC indicated a problem both with the quarterly chimes and the hourly strike of the clock.

The Chairman reported that an email had been received, only that afternoon, from one of the complainants proposing a compromise ‘that only the quarterly chimes are switched off from 11pm - 7am.’

It was noted that a similar compromise had been suggested by a different member of the complainants group in a letter to Cllr Bridget Macey dated 30<sup>th</sup> July that had been forwarded to all parish councillors. The letter had also emphasized that the complainants were keen to achieve a ‘community solution’.

It was noted that, following the public meeting in January, the Parish Council had agreed to review its position if evidence was forthcoming that the noise from the clock was prejudicial to public health.

It was **resolved** that the compromise proposed by members of the complainants group, ie to silence the quarterly chimes at night but not the hourly strike, was not acceptable. NHDC had clearly stated that the evidence gathered indicated the noise levels from both the hourly strike and the quarter chimes constituted a noise nuisance likely to be prejudicial to health. The Parish Council could not accept that the quarterly chimes were a problem but not the hourly strike when the evidence showed otherwise; this would clearly leave the Parish Council open to challenge.

It was reiterated that the issue was of great significance to the village and many parishioners had expressed their views, the clear majority being in favour of no change. The view was expressed that any decisions made by the Parish Council should be very clearly explained to parishioners and accompanied by the facts upon which the decision had been made. It should be made clear that options had been carefully considered and no ‘knee-jerk reactions’ made.

It was **resolved** to respond to NHDC requesting full copies of all the data gathered on which their conclusion, that the noise levels from the clock were prejudicial to public health, was based. This should include all details of how the data was gathered. **Clerk**

With regard to the specific points accompanying the draft Noise Abatement Notice.

It was **resolved** to respond to NHDC that the 42-day deadline for compliance was not considered to present an issue. It was noted that both the striking and chiming mechanisms could be switched off completely and at no cost. If it was agreed that a timing mechanism be installed, this would have a cost and also might require a Faculty from the Diocese. It was agreed to seek NHDC’s advice on how else compliance might be achieved. **Clerk**

It was **resolved** to respond to NHDC that the accompanying plan had raised some concerns re its accuracy; three areas adjacent to the church had been outlined in blue but these areas did not include all of the residential properties in close proximity to the church tower. **Clerk**

**40.2 Recreation Ground.** Cllr Peter Long reported a request from the Ashwell Show committee to use the Recreation Ground as an overflow car park should very wet weather preclude use of the oilseed rape field. Concerns were raised that if the conditions were too wet to use the field the same restrictions would apply to the Recreation Ground where surface damage would have even greater consequences.

**40.3 Cemetery.** A formal vote of thanks was proposed to Mrs Jill Powell who had taken on responsibility for burials whilst the Clerk was on holiday. **Clerk**

#### **41. REPORT FROM CHARACTER AREAS COMMITTEE**

(draft minutes meeting 23<sup>rd</sup> May available)

**41.1** Complaints re dog fouling and dogs out of control at both the Springs and the Recreation Ground (see also 37.10 above). Cllr Martin Hoffman reported that input had been sought from the NHDC Enforcement Officer and PC Nic Musto. It had been agreed that photographic and other evidence already in hand would be forwarded to them; patrols would be increased.

It had also been agreed to review signage and to update and extend the bye-laws. Cllr Hoffman reported that there had been two incidents where signs at the Springs had been deliberately removed by cutting through the ties; they were being replaced.

**41.2** Reports of rats at the Springs. Cllr Hoffman reported that a professional site survey had been commissioned to assess whether there was a problem that should be dealt with.

#### **42. REPORT FROM FINANCE COMMITTEE**

(draft minutes meeting 29<sup>th</sup> April available; autumn meeting to be scheduled)

**42.1** Audit 2012-13. It was noted that (i) an unqualified opinion had been received from the External Auditor, (ii) the public notice had been displayed for a 14-day period, (iii) the audited statement of accounts was on the notice board and the website.

**42.2** The approval of the July Accounts and Bills for Payment by two signatories was noted (Cllrs Long and Hoffman) (see Appendix 2).

**42.3** Approval of August Accounts and Bills for Payment (see Appendix 3).

It was **resolved** that these be approved and paid. **Clerk**

42.4 The Chairman reported receipt of correspondence notifying a 1% pay award for Clerks. It was agreed that this be considered by the Finance Committee. The Chairman also reported the outstanding issue of the Clerk's pension. It was agreed that the Internal Auditor be requested to make enquiries and report to the Finance Committee.

**Finance Committee**

### **43. REPORTS FROM WORKING GROUPS**

43.1 Neighbourhood Plan Group. Cllr Daniel Mathews presented outline proposals identifying 5 phases in drawing up the plan. The next step would be to arrange a meeting with parishioners who had indicated interest in joining the working group.

43.2 Website Group. Cllr Daniel Mathews reported that a further meeting had been held with the supplier and further content for the new site forwarded to them. A photographic competition for parishioners to supply material for the site had been proposed; this was agreed.

43.3 Yearbook Group. Cllr Peter Long reported on the meeting held on 16<sup>th</sup> July (notes available). The proposal to alter the date of the Annual Parish Meeting would not be progressed as conflicts in next year's calendar made it unfeasible.

43.4 Speed Watch Group. Cllr Martin Hoffman reported that the volunteer group was going well. Equipment issues continued. Methods of overcoming objections to the use of a speed gun, deemed to be confrontational, were continuing.

43.5 Community Housing Group. Cllrs Jane Buxton and Peter Long reported they were hopeful that the 61 Station Road application would soon be granted permission. Also that the pre-application discussions for an extension to Walkdens would progress to application stage shortly.

43.6 Aircraft Noise Group. It was noted that a report of the first meeting had been received.

### **44. PARISH AFFAIRS, REPORTS FROM OTHER BODIES AND OPEN FORUM**

It was *resolved* that Standing Orders be suspended for this item; taken at 8.30pm.

44.1 Police matters. (see also item 37.1 above) Plans for a retirement presentation to PC Paul Marina at the Ashwell Show were agreed. Cllr Bridget Macey reported her attendance at a meeting on proposals for future policing priorities; this would involve various consultations. Procurement of a new type of vehicle had also been included.

44.2 Local music events. Cllr Daniel Mathews reported his understanding that the Clairefest would not take place this year due to a lack of sponsorship.

44.3 Museum. Cllr Martin Hoffman reported that works for the new extension had been postponed until after the At Home but would now be progressed.

**Meeting closed at 9.20pm**

### **Appendix 1 – General material received**

#### **Hard copies (items available at meeting)**

1. *Wildlife Matters* Herts & Middlesex Wildlife Trust

#### **Items forwarded by email**

2. North Herts District Council weekly 'Members Information' (MIS)
3. HAPTC Briefings and Bulletins.
4. *Rural News* from PC Nic Musto.
5. Society of Local Council Clerks News Bulletin.

## Appendix 2

ACCOUNTS AND BILLS FOR PAYMENT -July 2013							Date	3rd July 2013	
Signatories (i) Cllr Hoffman		(ii) Cllr Long		£	£	£	£	£	
<b>Receipts</b>				s106	Grants	Precept	Other	Total	
48	Santander interest a/c	bank interest					2.51	2.51	
49	Neville Funeral Service	chapel rent					68.75	68.75	
50	Ashwell Gallery	yearbook advert					125.00	125.00	
51	NHDC	s106 for museum		7111.89				7111.89	
52	E H Crouch	interment (Revill)					250.00	250.00	
<b>Total</b>						0.00	446.26	7,558.15	
<b>Payments</b>									
<b>By Direct Debit</b>				A&O	CA	S & E	R&F	VAT	Total
69	E.ON (26/06/13)	Pavilion electricity					24.58	1.23	25.81
<b>By Cheque</b>									
70	J C M Porter	Clerk's salary	1,093.28						1,093.28
71	M Barden	Environmental Cleansing		38.92	124.74	38.92			202.58
72	M Chandler	Duties at Pavilion and Rec				60.12			60.12
73	N Karen	Groundskeeper duties				78.00			78.00
74	Post Office	tax&NI to Inland Revenue	254.42		50.40				304.82
75	K Clifford	Premises duties				30.00			30.00
76	D J Granger	grounds maintenance (worksheet no6)		30.00		215.00	49.00		294.00
77	CGM Landscapes	grass cutting pitches at Rec and Small Gains				93.07	18.61		111.68
78	CGM Landscapes	grass cutting pitches at Rec and Small Gains				135.58	27.11		162.69
79	Ashwell Village Museum	section 106 (transfer from N	7111.89						7111.89
80	K Clifford	reimbursements re pavilion				332.72	6.54		419.26
81	Smith of Derby	parish clock service				199.00	39.80		238.80
82	The Liberty Corporation L	cleaning toilets 27/05 to 30/06				100.00	20.00		120.00
<b>Total</b>				8,459.59	68.92	175.14	1,282.41	161.06	10,227.12
<b>Outstanding Accounts</b>									
Yearbook 2013 adverts (x2)							345.00		
Football Club							350.00		
<b>Total</b>									695.00
<b>Money at bank</b>				Date	20th June 2013				
Current Account							34,268.30		
Deposit Account							29,540.86		
<b>Total</b>									63,809.16
<i>Cheques banked after/BACS transfers after</i>									2,080.00
<i>Cheques drawn but not cleared/DD's outstanding</i>									1,436.67
<b>Total</b>									64,452.49
<i>Total after paying this months cheques</i>									54,225.37
<i>Total in current a/c after paying this months cheques</i>									24,684.51

### Appendix 3

ACCOUNTS AND BILLS FOR PAYMENT -August 2013						Date	7th August 2013	
Signatories (i) Cllr White		(ii) Cllr Mathews		£	£	£	£	£
<b>Receipts</b>				s106	Grants	Precept	Other	Total
53	Santander interest a/c	bank interest					2.43	2.43
54	Neville Funeral Service	chapel rent					68.75	68.75
55	Ten Hove	Yearbook sale					5.00	5.00
56	E H Crouch	interment (Hunt)					100.00	100.00
57	E H Crouch	memorial (Sheppard)					100.00	100.00
58	A K Lander Ltd	memorial (Westerman)					100.00	100.00
<b>Total</b>					0.00		376.18	376.18
					<u>Committees</u>			
<b>Payments</b>			A&O	CA	S & E	R&F	VAT	Total
<b>By Direct Debit</b>								
83	E.ON (03/06/13)	chapel electricity				11.00		11.00
84	E.ON (01/07/13)	chapel electricity				11.00		11.00
85	NHDC (22/07/13)	Trade refuse container (rec charity)				58.50		58.50
<b>By Cheque</b>								
86	J C M Porter	Clerk's salary	1,093.28					1,093.28
87	J C M Porter	reimbursement office expen	84.93				14.11	99.04
88	M Barden	Environmental Cleansing		48.65	171.39	48.65		268.69
89	M Barden	reimbursements			38.53		3.46	41.99
90	M Chandler	Duties at Pavilion and Rec				60.12		60.12
91	N Karen	Groundskeeper duties				68.25		68.25
92	Post Office	tax&NI to Inland Revenue	254.42		67.00			321.42
93	K Clifford	Premises duties				30.00		30.00
94	K Clifford	Premises expenditure				223.99	2.80	226.79
95	The Liberty Corporation L	cleaning toilets 01/07 to 28/07				80.00	16.00	96.00
96	BDO LLP	external audit 2012-13	300.00				60.00	360.00
97	Dunton Lodge Farm	spraying at Rec				120.00	24.00	144.00
98	D J Granger	grounds maintenance (worksheet no7)		55.00		215.00	54.00	324.00
99	D J Granger	grounds maintenance (worksheet no8)			178.00	215.00	84.60	507.60
100	D J Granger	grounds maintenance (worksheet no9)			45.00		9.00	54.00
101	D J Granger	grounds maintenance (worksheet no10)				903.00	180.60	1,083.60
102	CGM Landscapes	grass cutting pitches at Rec and Small Gains				93.07	18.62	111.69
103	D J Granger	grounds maintenance (worksheet no11)	30.00			215.00	49.00	264.00
104	CGM Landscapes	grass cutting pitches at Rec and Small Gains				93.07	18.61	111.68
<b>Total</b>			1,732.63	133.65	499.92	2,445.65	534.80	5,346.65
<b>Outstanding Accounts</b>								
	Yearbook 2013 adverts (x2)						345.00	
	Football Club						350.00	
<b>Total</b>								695.00
<b>Money at bank</b>			Date	28th July 2013				
	Current Account						26,914.31	
	Deposit Account						29,543.29	
<b>Total</b>								56,457.60
<i>Cheques banked after/BACS transfers after</i>								305.00
<i>Cheques drawn but not cleared/DD's outstanding</i>								-
<b>Total</b>								56,762.60
<i>Total after paying this months cheques</i>								51,415.95
<i>Total in current a/c after paying this months cheques</i>								21,872.66