

Agenda

Ashwell Parish Council Meeting to be held in the Parish Room on Wednesday 2nd September 2026, at 7.00pm

To Councillors: Graham Lee (Chair), Norton Mahy (Vice Chair), Chris Button, Ian Duffy, Joan Yates, Max Patterson and Curtis Farringdon.

Councillors are summoned to attend this meeting for the transaction of business in the agenda.

The meeting is open to members of the public and press unless a resolution for a particular agenda item decides otherwise. Please sign up on the website www.ashwell.gov.uk to be sent login details and to receive regular communications on village matters.

District Councillor Tom Tyson and County Councillor Steve Jarvis routinely attend meetings.

Copies of the agenda and other items on the website are available by request or by clicking on this link. [PC Agendas and Minutes](#)

- 67 **Apologies for absence.** To receive and accept apologies for absence.
- 68 **Interests** (a) To receive declarations of interest from councillors on items on the agenda, (b) To receive written requests for dispensations for declarable interests, and (c) To grant any requests for dispensation as appropriate. Where any declaration of interest involved the Chair, the meeting to agree an alternative individual to take the Chair for that item(s). Cllr Lee long term interest in ZCA and CLT, no decision to be taken on either matters if there were Cllr Lee would leave the room.
- 69 **Minutes Proposal.** To approve the draft minutes of the Parish Council meeting as an accurate record of proceedings. Draft Minutes from [5th August 2026 Meeting](#).
- 70 **Parish Issues and Public Participation** [Protocols for Public Participation in Council Meetings](#)
- Standing Orders to be suspended***
- 71 **To hear any new matters raised (members of the public and councillors can raise any Parish related matters).**
- 71.1 Kiddies fun fair – to note any updates
- 71.2 [Baldock and Villages Community Forum](#) – To note forum on 14th September at 7.30pm
- 71.3 To receive reports from representatives from outside bodies, local authorities and agencies.
- 71.3.1 To receive a report from HCC Leader, Cllr Steve Jarvis.
- 71.3.2 To receive a report from District Councillor, Tom Tyson.

Standing Orders to be reinstated

72 **Reports from Working Groups.** To receive oral updates from relevant leaders/members and agree any actions that require Parish Council input/approval.

72.1 **Planning Advisory Working Group.** To note any updates.

72.2 **Access to Ashwell station** includes the cycle/footway route and car parking.

72.3 **Zero Carbon Ashwell (ZCA) Group.** (Cllrs Lee & Duffy). To note any updates.

73 **Planning matters: to include new and existing applications.** To see full details of applications on the [NHC website](#) enter the reference number into the planning search box.

73.1 **26/01256/SO Claybush Meadow** – To note Environmental Impact Assessment from Hill Residential on NHC Planning Portal – no notification received by the Parish Council.

New Planning Applications:

73.2 **26/01898/FPH** : 49 Silver Street : Replacement windows to front and rear elevations at ground and first floor level.

73.3 **26/01873/LBC**: 56A High Street, Ashwell : Installation of chairlift

73.4 **PL/0592/26** : 54 Station Road, Ashwell : Change of use from Class C3 (residential) to Class C2 (Children's' Care Home), construction of single storey annexe, ground floor side extension, removal of 1no. tree, and associated works.

73.5 **26/01992/FP** : Broad Fields, Station Road : Erection of one detached four-bedroom dwelling and widening of existing vehicular access following demolition of existing garage.

Existing Planning Applications:

73.6 **25/02571/OP**: Growing Baldock. To note planning amendments have been submitted.

73.7 **24/01444/FP**: Land Between Huntsridge and Ashwell House 5 High Street Erection of 14 dwellings (including affordable housing), (Hunts Close).

73.8 **25/02547/FP: Land To The South And East Of Senuna Park**, Residential development of 36 no. dwellings including creation of vehicular access off Station Road, associated parking, drainage, amenity space and landscaping.

74 **[Planning Summary](#)** – To note

75 **[Local Plan Timetable](#)** - To note any updates

76 **Tree consultations** (Conservation Area and TPO) received from NHC. To agree responses to any received.

76.1 **26/02007/TCA** : T1 Sycamore : Prune canopy back. 1.5m : Three Tuns, 6 High Street

77 **[Tree Planning Summary](#)** – To note

78 **Footpath at Townsend Meadow** - To note update from S106 [Monitoring and Compliance Officer](#)

79 **Reports from Committees**

79.1 **[HR Committee](#)**. To note any updates.

80 Reports from parish councillors on premises and other responsibilities. To receive oral reports and agree any actions needed.

80.1 The Springs.

80.1.1 To note the [Springs project](#), and to discuss/approve [Quote one](#) and [Quote two](#) for the project.

80.1.2 Correspondence - management of public behaviour at the Spring, [note one](#) and [note two](#)

80.2 St Mary's Churchyard Grounds Maintenance. To note any updates.

80.3 Recreation Ground including the [Playground](#), pavilion and public toilets. To receive any updates from [Pavilion Working Group](#)

80.4 Small Gains and Track – To note any updates.

80.5 Cemetery – To note any updates from Cllr Mahy. To note any updates.

80.6 To receive a verbal update on proposed licence agreement for ACCIES.

81 Finance and Governance

81.1 Budget tracking and the monthly summary of accounts and bank reconciliation. To note the information up to month end to be circulated to parish councillors after the end of the month. Proposal that the summary of receipts and payments be issued with the draft minutes and the two nominated parish councillors sign off the accounts in accordance with internal control procedures. To note any variances of actual expenditure compared to budget.

81.2 Annual Audit 2023/24 – to note any updates

81.3 Annual Audit 2024/25 – to note any update

81.4 Annual Audit 2025/26 – to note any updates – See 81.5

81.5 [Unreasonable Complaints Procedure Policy](#) – Proposal to implement Stage 4.3 of the Policy: *If the disruptive behaviour continues, the Clerk will issue a reminder letter to the complainant advising them that the way in which they will be allowed to contact the Council in future will be restricted.* Reference the letter sent to the Complainant by [Wilkin Chapman Rollits](#)

81.6 Insurance renewal – to note update.

81.7 Recording of Parish Council Meeting - To discuss the recording of the Parish Council meeting by a member of the public and whether the Parish Council should request a copy of the recording for its records, having regard to applicable data protection legislation, including the *UK GDPR and Data Protection Act 2018. recording the Parish Council Meeting.*

Date of next Parish Council meeting: 7th October 2026 at 7pm in the Parish Room.