

## Agenda

### Ashwell Parish Council Meeting to be held in the Parish Room on Wednesday 3<sup>rd</sup> June 2026, at 7.00pm

### The AGM of Allotment for Exercise & Recreation will be held immediately prior to the Parish Council Meeting - Agenda

**To Councillors:** Graham Lee (Chair), Norton Mahy (Vice Chair), Chris Button, Ian Duffy, Martin Hoffman, Joan Yates, David Sims.

Councillors are summoned to attend this meeting for the transaction of business in the agenda.

The meeting is open to members of the public and press unless a resolution for a particular agenda item decides otherwise. Please sign up on the website ([www.ashwell.gov.uk](http://www.ashwell.gov.uk)) to be sent login details and to receive regular communications on village matters.

District Councillor Tom Tyson and County Councillor Steve Jarvis routinely attend meetings.

Copies of the agenda and other items on the website are available by request or by clicking on this link. [PC Agendas and Minutes](#)

- 21 **Apologies for absence.** To receive and accept apologies for absence.
- 22 **Interests** (a) To receive declarations of interest from councillors on items on the agenda, (b) To receive written requests for dispensations for declarable interests, and (c) To grant any requests for dispensation as appropriate. Where any declaration of interest involved the Chair, the meeting to agree an alternative individual to take the Chair for that item(s). Cllr Lee long term interest in ZCA and CLT, no decision to be taken on either matters if there were Cllr Lee would leave the room.
- 23 **Parish Issues and Public Participation Protocols for Public Participation in Council Meetings**
- 24 **Minutes Proposal.** To approve the draft minutes of the Parish Council meeting as an accurate record of proceedings. Draft Minutes from [6<sup>th</sup> May 2026 Meeting](#).

#### ***Standing Orders to be suspended***

- 24.1 To hear any new matters raised (members of the public and councillors can raise any Parish related matters).
  - 24.1.1 To receive any update relating to Village Stores.
  - 24.1.2 Update to village **dog poo waste bins**.
  - 24.1.3 To note request for Parish Council feedback on **Bakery Shed**
  - 24.1.4 To discuss pot-hole repairs in Ashwell.

24.1.5 NHDC Local Plan Consultation [Settlement Hierarchies form](#) to be completed by parish councillors by 31<sup>st</sup> July.

24.2 To receive reports from representatives from outside bodies, local authorities and agencies.

24.2.1 To receive a report from HCC Leader, Cllr Steve Jarvis.

24.2.2 To receive a report from District Councillor, Tom Tyson.

### ***Standing Orders to be reinstated***

25 **Reports from Working Groups.** To receive oral updates from relevant leaders/members and agree any actions that require Parish Council input/approval.

25.1 Planning Advisory Working Group. To note any updates.

25.2 Access to Ashwell station includes the cycle/footway route and car parking. To note any updates.

25.3 Zero Carbon Ashwell (ZCA) Group. (Cllrs Lee & Duffy). To note any updates.

26 **Planning matters: to include new and existing applications.** To see full details of applications on the [NHC website](#) enter the reference number into the planning search box.

26.1 To note correspondence from [Hill Residential](#) undertaking technical assessments and early design work to inform a future planning application for land off Claybush Road

### **New Planning Applications:**

26.2 **26/01224/S73:** Land Adjacent Sewage Pumping Station, Ashwell Road, Bygrave, Hertfordshire : Section 73 Application : Variation of Condition numbers 21 (External appearances): vary approved colour scheme. 26 (CTMP): vary amount of articulated lorry visits for no more than 4 weeks, and 29 (Enabling works): replace the wording "HGV movements" with "articulated lorry movements" of planning permission reference 22/00741/FP granted on 17.06.2024 for Ground mounted solar photovoltaic (PV) farm including battery energy storage; continued agricultural use, ancillary infrastructure, security fencing, landscaping provision, ecological enhancements and associated works (as amended by information received 29 January 2024

26.3 **26/01207/FP** Slip End Farm, Royston Road, Slip End. Erection of 9 dwellings with associated hard and soft landscaping, parking, garaging, cycle storage and EV points and private gardens, following demolition of agricultural buildings.

26.4 **26/00815/FPH** Field House, 18A Newnham Way : Single storey rear extension, first floor rear extension and replace existing rear rooflight with rear dormer window. Installation of rooflight to existing west elevation roof slope. Replace existing garage doors with glazed gable and windows to facilitate conversion of garage into habitable accommodation. Alteration to existing fenestration. Detached carport/store to the front driveway (amended scheme submitted 26.6.26)

27 **Existing Applications,** any updates:

27.1 **25/02571/OP:** Growing Baldock. To note planning amendments have been submitted.

27.2 **24/01444/FP:** Land Between Huntsridge and Ashwell House 5 High Street Erection of 14 dwellings (including affordable housing), (Hunts Close).

28 [Planning Summary](#) – To note

29 **Tree consultations** (Conservation Area and TPO) received from NHC. To agree responses to any received

29.1 **26/01299/TCA:** Spring House, 7 High Street, T1: Silver Birch - Fell to ground level. T2: Medlar – Fell to ground level. T3: Cork Screw Hazel - Fell to ground level.

30 [Tree Planning Summary](#) – To note

31 **Footpath at Townsend Meadow** - To note any updates.

32 **Reports from Committees**

HR Committee. To note [draft Minutes](#) of HR Committee meeting held on 26<sup>th</sup> May 2026.

33 **Reports from parish councillors on premises and other responsibilities. To receive oral reports and agree any actions needed.**

33.1 The Springs. Report from Cllr Hoffman. To note update of planting project.

Cllrs to discuss and approve if whips or mature trees (3-5 years old) be planted at the Springs to replace felled Sycamores. [See quote for mature trees](#), vs [email advice re Whips](#).

33.2 St Mary's Churchyard Grounds Maintenance. Report from Cllr Hoffman.

33.3 Recreation Ground including the playground, pavilion and public toilets. To receive any updates from [Pavilion Working Group](#)

33.4 Small Gains and Track – To note any updates.

33.5 Cemetery – To note any updates from Cllr Mahy. To discuss and agree action plan for [Holm Oaks management at the cemetery](#).

33.6 Street furniture - To note any updates Cllr Mahy.

34 **Finance and Governance**

34.1 **Budget tracking and the monthly summary of accounts and bank reconciliation.** To note the information up to month end to be circulated to parish councillors after the end of the month. Proposal that the summary of receipts and payments be issued with the draft minutes and the two nominated parish councillors sign off the accounts in accordance with internal control procedures. To note any variances of actual expenditure compared to budget.

34.2 **Transfer of Funds to Savings A/C.** To note and approve transfer of precept funds £60,000 to interest bearing account.

34.3 **Budget 2025/26 Update** – To note any updates.

34.3.1 To receive a verbal update on proposed licence agreement for ACCIES.

34.4 **Annual Audit 2023/24 & 2024/25** – To note any updates.

34.4.1 Annual Audit for the 2023/24 financial year.

34.4.2 Annual Audit for the 2024/25 financial year.

34.5 Annual Audit 2025/26 – External Audit Submission. Internal Audit completed and signed by Internal Auditor; AGAR 2025/26 and Allotments for Exercise & Recreation Charity. Cllrs to approve the following:

34.5.1 To note and approve [Section 1, Annual Governance Statement](#)

34.5.2 To note and approve [Section 2, Accounting Statements](#)

34.5.3 To note [notice of the period of public rights](#).

34.5.4 To note [Effectiveness of Audit](#)

Date of next Parish Council meeting: 1<sup>st</sup> July 2026 at 7pm in the Parish Room.