

## Agenda

### Ashwell Parish Council Meeting to be held in the Parish Room on Wednesday 7<sup>th</sup> January 2026, at 7.00pm

**To Councillors:** Graham Lee (Chair), Norton Mahy (Vice Chair), Chris Button, Ian Duffy, Martin Hoffman, Joan Yates, David Sims.

Councillors are summoned to attend this meeting for the transaction of business in the agenda.

The meeting is open to members of the public and press unless a resolution for a particular agenda item decides otherwise. Please sign up on the website ([www.ashwell.gov.uk](http://www.ashwell.gov.uk)) to be sent login details and to receive regular communications on village matters.

District Councillor Tom Tyson and County Councillor Steve Jarvis routinely attend meetings.

Copies of the agenda and other items on the website are available by request or by clicking on this link. [PC Agendas and Minutes](#)

**107 Apologies for absence.** To receive and accept apologies for absence.

**108 Interests** (a) To receive declarations of interest from councillors on items on the agenda, (b) To receive written requests for dispensations for declarable interests, and (c) To grant any requests for dispensation as appropriate. Where any declaration of interest involved the Chair, the meeting to agree an alternative individual to take the Chair for that item(s). GL long term interest in ZCA and CLT, no decision to be taken on either matters if there were GL would leave the room.

**109 Parish Issues and Public Participation** [Protocols for Public Participation in Council Meetings](#)

**110 Minutes Proposal.** To approve the draft minutes of the Parish Council meeting as an accurate record of proceedings. Draft Minutes from [3<sup>rd</sup> December 2025 Meeting](#).

#### ***Standing Orders to be suspended***

**110.1** To hear any new matters raised (members of the public and councillors can raise any Parish related matters).

**110.2** To receive reports from representatives from outside bodies, local authorities and agencies.

**110.2.1** To receive a report from County Councillor Steve Jarvis.

**110.2.2** To receive a report from District Councillor Tom Tyson.

#### ***Standing Orders to be reinstated***

**111 Christy's Kitchens** – to note and propose request to hold a food and drink festival in 2026 at the Rec.

**112 Town Centres Strategy** – To note consultation open from 3<sup>rd</sup> Dec 2025 – 30<sup>th</sup> Jan 2026, and to agree Parish Council response.

113 **Reports from Working Groups.** To receive oral updates from relevant leaders/members and agree any actions that require Parish Council input/approval.

113.1 Planning Advisory Working Group - To note, any further information regarding S106. To discuss proposed [\*\*S106 application for potential development on land South & West of Senuna Park\*\*](#)

113.2 Access to Ashwell station includes the cycle/footway route and car parking. To note any update.

113.3 To receive update - Zero Carbon Ashwell (ZCA) Group. (Cllrs Lee & Duffy).

114 **Trees and Hedges (Cllr Sims) – To note any updates**

115 **Planning matters: to include new and existing applications.** To see full details of applications on the [NHC website](#) enter the reference number into the planning search box.

115.1 **25/02115/FP** : Conversion of 3 existing agricultural buildings to provide 8 residential units, including gardens and formation of vehicular access. Kirby Manor Farm, Northfield Road, Ashwell, Baldock, Hertfordshire, SG7 5JQ

115.2 **25/03050/FP** : Erection of 4 dwellings including parking and landscaping : The Ruddery, Ashwell Street, Ashwell, Hertfordshire, SG7 5QF

116 **Current Applications:** any updates:

116.1 **24/01444/FP**: Land Between Huntsridge and Ashwell House 5 High Street Erection of 14 dwellings (including affordable housing), (Hunts Close).

116.2 **25/02571/OP** Growing Baldock – To note any updates

117 [\*\*Planning Summary\*\*](#)

118 **Footpath at Townsend Meadow** - To note any updates.

119 **Tree consultations (Conservation Area and TPO) received from NHC.** To agree responses to any received.

119.1 **25/03092/TCA** : 9x Sycamore - Fell to ground level. Fell all the smaller trees/shrubs beneath for access and allow them to regenerate. Elderberry -Remove. G2: Sycamores - Fell and eco plug. Ashwell Springs , Springhead, Ashwell, Hertfordshire, SG7 5LL

120 [\*\*Tree Planning Summary\*\*](#)

121 **Reports from Committees**

121.1 HR Committee. To receive an oral reports and agree any actions.

122 **Reports from parish councillors on premises and other responsibilities. To receive oral reports and agree any actions needed.**

122.1 The Springs Report from Cllr Hoffman.

122.2 St Mary's Churchyard Grounds Maintenance. Report from Cllr Hoffman.

122.3 Recreation Ground including the playground, pavilion and public toilets. To receive any updates from [\*\*Pavilion Working Party\*\*](#)

122.4 Small Gains and Track – To note any updates from Cllr Sims.

122.5 Cemetery – To note any updates from Cllr Mahy.

122.6 Street furniture - To note any updates Cllr Mahy

### **123 Finance and Governance**

123.1 **Budget tracking and the monthly summary of accounts and bank reconciliation.** To note the information up to month end to be circulated to parish councillors after the end of the month. Proposal that the summary of receipts and payments be issued with the draft minutes and the two nominated parish councillors sign off the accounts in accordance with internal control procedures. To note any variances of actual expenditure compared to budget.

123.2 **Budget 2025/26 Update** – To note any updates.

123.2.1 To receive an oral update on proposed licence agreement.

123.2.2 To receive and approve [quotations for publication of the Yearbook 2026](#)

123.3 **Draft Budget 2026/27 and Precept** – To note and approve draft **Budget** and **Precept**. (incorporating TBA contingency cost of £5000)

123.4 **Annual Audit 2023/24 & 2024/25** – To note any updates.

123.4.1 Annual Audit for the 2023/24 financial year.

123.4.2 Audit for the 2024/25 financial year – Internal Auditor has authorised the 2024-25 audit and all documents have been sent to the External Auditor.

**Date of next meeting :** 4<sup>th</sup> February 2026 at 7pm in the Parish Room.