

## Agenda

### Ashwell Parish Council Meeting to be held in the Parish Room on Wednesday 1<sup>st</sup> April 2026, at 7.00pm

**To Councillors:** Graham Lee (Chair), Norton Mahy (Vice Chair), Chris Button, Ian Duffy, Martin Hoffman, Joan Yates, David Sims.

Councillors are summoned to attend this meeting for the transaction of business in the agenda.

The meeting is open to members of the public and press unless a resolution for a particular agenda item decides otherwise. Please sign up on the website ([www.ashwell.gov.uk](http://www.ashwell.gov.uk)) to be sent login details and to receive regular communications on village matters.

District Councillor Tom Tyson and County Councillor Steve Jarvis routinely attend meetings.

Copies of the agenda and other items on the website are available by request or by clicking on this link. [PC Agendas and Minutes](#)

**154 Apologies for absence.** To receive and accept apologies for absence.

**155 Interests** (a) To receive declarations of interest from councillors on items on the agenda, (b) To receive written requests for dispensations for declarable interests, and (c) To grant any requests for dispensation as appropriate. Where any declaration of interest involved the Chair, the meeting to agree an alternative individual to take the Chair for that item(s). Cllr Lee long term interest in ZCA and CLT, no decision to be taken on either matters if there were Cllr Lee would leave the room.

**156 Parish Issues and Public Participation** [Protocols for Public Participation in Council Meetings](#)

**157 Minutes Proposal.** To approve the draft minutes of the Parish Council meeting as an accurate record of proceedings. Draft Minutes from [4<sup>th</sup> March 2026 Meeting](#).

#### ***Standing Orders to be suspended***

**157.1** To hear any new matters raised (members of the public and councillors can raise any Parish related matters).

**157.1.1** To note request for additional [dog poo waste bin or to move existing bin](#) at Station Road/Ashwell Street.

**157.2** To receive reports from representatives from outside bodies, local authorities and agencies.

**157.2.1** To receive a report from HCC Leader, Cllr Steve Jarvis.

**157.2.2** To receive a report from District Councillor, Tom Tyson.

#### ***Standing Orders to be reinstated***

**158 Reports from Working Groups.** To receive oral updates from relevant leaders/members and agree any actions that require Parish Council input/approval.

158.1 Planning Advisory Working Group. To note any updates

158.2 Access to Ashwell station includes the cycle/footway route and car parking. To note any updates.

158.3 Zero Carbon Ashwell (ZCA) Group. (Cllrs Lee & Duffy). To note any updates.

**159 Planning matters: to include new and existing applications.** To see full details of applications on the [NHC website](#) enter the reference number into the planning search box.

159.1 **26/00589/FPH** : 7 Colbron Close : Insertion of 2 rooflights to existing front roof slope and 3 rooflights to existing rear roof slope to facilitate loft conversion.

159.2 **26/00472/FP** : 69 High Street : Erection of external bar servery and stretch tent including ramp.  
[Back up notes from applicant](#) and [Parish Council](#).

**160 Current Applications: any updates:**

160.1 **24/01444/FP**: Land Between Huntsridge and Ashwell House 5 High Street Erection of 14 dwellings (including affordable housing).

160.2 **25/02571/OP** Growing Baldock. To note planning amendments have been submitted. Comments may be made until 17<sup>th</sup> April 2026.

160.3 **25/02547/FP** : Land off Station Road, South & West of Senuna Park

**161 [Planning Summary](#)**

**162 Footpath at Townsend Meadow** - To note any updates.

**163 Tree consultations** (Conservation Area and TPO) received from NHC. To agree responses to any received.

163.1 **26/00629/TCA** : Elder – Remove : 4A Dixies Close.

163.2 **26/00634/TCA** : T1: Apple - Pollard, back to previous points. T2: Prune - Reduce the height by 3-4m and shape the crown, cutting to viable growth where possible : 8 Woodforde Close.

163.3 **26/00710/TCA** : 2x Cherry Laurels, Bay Laurel, Japanese Spindle, Windmill Palm, Common Dodder – Remove : 22 Dixies Close.

163.4 **26/00754/TCA** : 40 High Street : T1: Prunus - Prune growth back to original. T2: Gingko Fell. T3: Apple - Remove bough overhanging neighbours garden.

163.5 **26/00780/TCA** : T1, G1: Lilac, T2 Spruce, T5, T7: Apple, T6: Sycamore - Fell. T3: Sorbus - Reduce height by up to 5m, lateral reduction of up to 3m (1.5m each side) and lift canopy to achieve up to a 3m clearance from the ground. T4: Holly - Reduce height by up to 3m, lateral reduction of up to 2m (1m each side) and lift canopy to achieve up to 3m clearance from the ground: 17 Hodwell.

**164 [Tree Planning Summary](#)**

**165 Reports from Committees**

165.1 HR Committee. To receive an oral reports and agree any actions.

**166 Reports from parish councillors on premises and other responsibilities. To receive oral reports and agree any actions needed.**

- 166.1 The Springs. Report from Cllr Hoffman. [To note correspondence received by the PC.](#)
- 166.2 St Mary's Churchyard Grounds Maintenance. Report from Cllr Hoffman.
- 166.3 Recreation Ground including the playground, pavilion and public toilets. To receive any updates from Pavilion Working Party (*since last WG notes dated 9<sup>th</sup> Feb 2026*).
- 166.4 Small Gains and Track – To note any updates from Cllr Lee.
- 166.5 Cemetery – To note any updates from Cllr Mahy.
- 166.6 Street furniture - To note any updates Cllr Mahy.

## 167 Finance and Governance

- 167.1 **Budget tracking and the monthly summary of accounts and bank reconciliation.** To note the information up to month end to be circulated to parish councillors after the end of the month. Proposal that the summary of receipts and payments be issued with the draft minutes and the two nominated parish councillors sign off the accounts in accordance with internal control procedures. To note any variances of actual expenditure compared to budget.
- 167.2 **Budget 2025/26 Update** – To note any updates.
  - 167.2.1 To receive a verbal update on proposed licence agreement for ACCIES.
- 167.3 **Annual Audit 2023/24 & 2024/25** – To note any updates.
  - 167.3.1 Annual Audit for the 2023/24 financial year.
  - 167.3.2 Audit for the 2024/25 financial year – Internal Auditor has authorised the 2024-25 audit and all documents have been sent to the External Auditor.
- 167.4 **Annual Audit 2025/26**
- 167.5 **CLT Payments** – to consider request for approval from S137 to pay for Parish Room hire (approx. £27) for the AGM of the Ashwell Community Land Trust and for [the annual membership renewal fee](#) (£180), both payments due in April.

Date of next PC meeting and AGM : 6<sup>th</sup> May 2026 at 7pm in the Parish Room.