

Notes on meeting with Pavilion Working Group – 13 October 2025

- Present: xxx,xxx,xxx,xxx,xxx,xxx,xxx

1. Discussion points:

1.1. Follow up actions from 22 September meeting

- 1.1.1. xx showed drawings of potential alternative positions on the Rec for a replacement building. Following discussion xxx agreed to prepare another option drawing positioning the building in the North West corner of the Rec, roughly where the Rocking Horse is currently situated. **(Action: xx)**
- 1.1.2. xx had produced a project management plan with timelines and potential costs, with comparisons of the average costs of different structural methods. This showed that on average the full project cost, including fees and a 5% contingency, could total £1.05 million for a 263.5m² structure. The timeline indicated a project completion of Qtr 4 – 2027 (i.e. 2 years from now). xx to copy Working Group members with email copies of the plans shown at the meeting **(Action: xx)**

1.2. Floorplan options

- 1.2.1. xx had developed an alternative floorplan option to the two options previously circulated by xx. Xx's option included a folding dividing wall between the main Hall and the smaller Meeting Room. When opened this could increase the open space from 12m x 8m to 14.5m x 8m. It was agreed that this option should replace Option 2 as prepared by xx, and xx would convert xx drawing to the same design style as Option 1. **(Action: xx)**
- 1.2.2. The revised 2 Options would be discussed with potential Community User groups to assess their interest in using the enhanced facilities. **(Action: xx & xx)**

1.3. Fund Raising

- 1.3.1. xx to circulate the funding spreadsheet prepared by xxx x **(Action: xx)**
- 1.3.2. All to consider additional sources of funding and add to this list **(Action: All)**
- 1.3.3. xx to contact the Public Works Loan Board (PWLb) for guidance on what they would require from us (the Parish Council) to meet their criteria for lending **(Action: xx)**

1.4. AOB

- 1.4.1. With a view to stimulating Community interest in the Pavilion project xx suggested that Ashwell School might be interested in a pupil project to design what they would like a new Pavilion to provide. Headteacher to be approached re this idea **(Action: xx / xx)**
- 1.4.2. Should the new Pavilion be sited in the place of the existing Pavilion there will need to be portable loos provided for changing. Cost options for that to be explored **(Action: person TBC)**
- 1.4.3. Linked to costs and fund raising we need clarity / advice on VAT liability and under what circumstances it can be reclaimed and avoided depending on usage. HAPTC to be contacted for advice on specialist accountants to approach **(Action: xx)**

1.5. Date of next meeting: Monday 10th November 8pm @ The 3 Tuns (ACTION: ALL)