

Admin Costs (overspend to budget) – total to be moved from reserves into general account:

Clerk wages/ HMRC & Pension – Overspend of £1,700

Office running costs – made up of costs from sigma for Microsoft change over & the new Microsoft subscription plus purchase of 13th Edition of local council admin - overspend £900

Publicity this was to outsource the pavilion survey printing costs and cost of a new office printer and associated cartridges – overspend £690

Total to be moved from reserves into general account: £3,290