

## **Notes on meeting with Pavilion Working Group – 10 November 2025**

- Present: xxx,xxx,xxx,xxx,xxx,xxx,xxx,xxx,

### **1. Discussion points:**

#### **1.1. Follow up actions from 13 October meeting**

- 1.1.1. xx to circulate the option of positioning the building in the North West corner of the Rec, roughly where the Rocking Horse is currently situated. **(Action: xx)**
- 1.1.2. PT to circulate Working Group members with email copies of the scheduling & costing plans shown at the October meeting **(Action: xx)**
- 1.1.3. GL to contact xx xx at Ashwell School to suggest a pupil project to design what pupils would like a new Pavilion to provide. **(Action: xx)**

#### **1.2. Community User Consultations on Floorplan Options**

- 1.2.1. xx reported that his meeting with xx xx of the Village Hall was very positive. He did not think that an enlarged Community Pavilion at the Rec would take business away from the Village Hall. He thought the extra facilities would appeal to Youth Teams, and the addition of a Bar would attract family usage and more frequent usage by members of the user groups (Cricket, Football, Cub Scouts etc). Based on experience at Walkern and Letchworth Rugby Club he suggested making it a members only bar with social nights (Quiz, Games, Fundraising etc) to attract wider usage. He suggested adding a big TV in the Hall to show major sports events (football, rugby, cricket matches, athletics etc).
- 1.2.2. xx reported on meetings with the URC and Parish Room managers. They were both positive about the designs but questioned whether there was adequate parking, and also if there was enough storage space.
- 1.2.3. Based on this feedback it was agreed that other potential Community User Groups should now be consulted. **(Action: xx)**

#### **1.3. Fund Raising**

- 1.3.1. xx advised that the time to make formal requests for Grants was at RIBA Stage 3 when Planning Approval is granted. He will also provide further updates on potential Grant sources **(Action: xx)**
- 1.3.2. In the meantime the Working Group should consider additional sources of funding and add this to the list **(Action: All)**
- 1.3.3. xx to contact the Public Works Loan Board (PWLb) for guidance on what they would require from us (the Parish Council) to meet their criteria for lending **(Action: xx)**
- 1.3.4. xx / xx also to contact NHC and HAPTC for advice on fund raising & available Grants **(Action: xx/xx)**

#### **1.4. Supplementary Precept**

- 1.4.1. xx & xx were asked for clarification on the rules for applying an additional precept to cover provision of funding to pay back a loan from the PWLB. **(Action: xx/xx)**
- 1.4.2. xx & xx were also asked to model different precept uplifts to show the possible annual charge across the different Council Tax bands **(Action: xx/xx)**

#### **1.5. VAT Advice**

- 1.5.1. xx to pursue obtaining advice on VAT liability and under what circumstances it can be reclaimed and avoided depending on usage. **(Action: xx)**

#### **1.6. Date of next meeting: Monday 8<sup>th</sup> December 8pm @ The 3 Tuns (ACTION: ALL)**