

### **RISK ASSESSMENT: Cemetery including burial areas, car park and Chapel**

<b>Burial areas</b>				
<b>Hazard</b>	<b>Description</b>	<b>Existing Controls</b>	<b>Risk Level</b>	<b>Any Action required and by whom?</b>
Trips and falls by general visitors	Some graves with curbstones. Some areas are accessed only over rough grass.	Grounds maintenance to a standard appropriate for a village cemetery; contract for regular grass cutting to reduce any hidden hazards, eg, curbstones. Deputy Clerk and grounds officer informally review on all site visits, ie at least weekly.	Low	Consider recording of site visits even if no actions required.
Trips and falls associated with works to graves and memorials	Additional hazards associated with digging of graves and works to memorials	All funeral directors/memorial masons are required to work to professional to NAMM guidelines. This is included in memorial regulations (copies routinely issued with approvals and on-site notice board) and on notice of interment documents issued to funeral directors.	Low	

Memorial safety	Risk of injury due to falling stonework. No tall memorials permitted (see regulations). Any memorials in situ prior to existing regulations have been assessed and/or lowered in line with relevant higher authority guidance.	Deputy Clerk and a nominated councillor undertake a formal review every five years. Contact details on notice board for public to report any concerns.	Low	Rock Test – ie stability of grave stones to ensure they do not fall on the public due April 2029
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<b>Car Park</b>				
<b>Hazard</b>	<b>Description</b>	<b>Existing Controls</b>	<b>Risk Level</b>	<b>Any Action required and by whom?</b>
Trips and falls	curbed edges to tarmac/grass	No hidden hazards	Low	
Vehicles & pedestrians	Vehicles and pedestrians using same area and vehicles reversing	No hidden hazards. Low speed area.	Low	
Litter bin	Abuse/dumping of waste by other than cemetery users	Site monitored at least weekly, and arrangements made to remove rubbish as necessary. Contact details on notice board for public to report any concerns.	Low	

<b>Chapel</b>				
<b>Hazard</b>	<b>Description</b>	<b>Existing Controls</b>	<b>Risk Level</b>	<b>Any Action required and by whom?</b>

Fire or vandalism	Damage to building and/or contents	Building and contents insured. The building is locked and only accessible to public under supervision of tenant or PC representative. Contact details on notice board for public to report any concerns.	Low	

Last review: July 2025  
By: Deputy Clerk

Next review: July 2026.