

Agenda

Ashwell Parish Council Meeting to be held on Wednesday 6th November 2024, in the Parish Room at 7pm

To Councillors: Graham Lee (Chair), Norton Mahy (Vice Chair), Chris Button, Ian Duffy, Vinny Hall, Martin Hoffman, David Sims, Joan Yates

Councillors are summoned to attend this meeting for the transaction of business in the agenda.

The meeting is open to members of the public and press unless a resolution for a particular agenda item decides otherwise. The meeting can be attended in person or via Zoom. Please sign up on the website (www.ashwell.gov.uk) to be sent login details and to receive regular communications on village matters, or contact the parish office direct.

District Councillor Tom Tyson and County Councillor Steve Jarvis routinely attend meetings.

Copies of the agenda and other items on the website are available by request or by clicking on this link. [PC Agendas and Minutes](#)

- 58 **Apologies for absence To receive and accept apologies for absence.**
- 59 **Interests** (a) To receive declarations of interest from councillors on items on the agenda, (b) To receive written requests for dispensations for declarable interests, and (c) To grant any requests for dispensation as appropriate. Where any declaration of interest involved the Chair, the meeting to agree an alternative individual to take the Chair for that item(s).
- 60 **Minutes Proposal** to approve the draft minutes of the Parish Council meeting on 05 June 2024 as an accurate record of proceedings. [Draft Minutes from 2nd October 2024 Meeting](#)
- 61 **Parish Issues and Public Participation** [Protocols for Public Participation in Council Meetings](#)
 - 61.1 To hear any new matters raised (members of the public and councillors can raise any Parish related matters).
 - 61.1.1 To note any update on Ashwell Academical Youth Football Club (ACCIES) in an effort to keep more playing matches and training in the Village. [Appendix A](#) & [Appendix B](#)
 - 61.1.2 To note updates on request from [EatFeast](#).
 - 61.1.3 To note update on correspondence from [The Freemasons](#).
 - 61.1.4 To note update on [Banks' cash machine provision obligation](#), and correspondence with Chris Hinchliffe Ashwell's [Labour MP](#) and the reply from [Chris Hinchcliff \(Labour MP\)](#)

- 61.1.5 To note correspondence from [Ashwell Village Stores](#)
- 61.1.6 To note correspondence re [Ashwell Village Hall](#)
- 61.2 To receive reports from representatives from outside bodies, local authorities and agencies.
 - 61.2.1 To receive a report from County Councillor Steve Jarvis, to include Herts Sports Project as a potential fund raising source.
 - 61.2.2 To receive a report from District Councillor Tom Tyson.
- 62 **Reports from Working Groups.** To receive oral updates from relevant leaders/members and agree any actions that require Parish Council input/approval.
 - 62.1 **Planning Advisory Working Group** - To note, any further information regarding S106 and awaiting the outcome from CDA Herts of the **Affordable Housing Survey**.
 - 62.2 **Hunts Close planning application/section 106 claim** - To receive update from Cllr Mahy and Cllr Tyson.
 - 62.3 **Access to Ashwell station** includes the cycle/footway route and car parking. (Cllr Lee).
 - 62.4 **Trees and Hedges** (Cllr Sims).
 - 62.5 **Zero Carbon Ashwell** (ZCA) group. (Cllrs Lee & Duffy).
- 63 **Planning matters: to include new and existing applications.** To see full details of applications on the [NHC website](#) enter the reference number into the planning search box.
 - 63.1 **New consultations received from NHC.** To note any correspondence and agree responses.
 - 63.1.1 Full Planning Permission : 24/02214/FP : Erection of two 2-bed dwellings, three 3-bed dwelling and two four-bed dwellings, with associated access, landscaping and parking. Land On The North West Side Of, Green Lane, Ashwell, Hertfordshire, SG7 5LW
 - 63.2 Current Applications awaiting NHC Decision:
 - 63.2.1 To note any updates to 24/01444/FP: Land Between Huntsridge and Ashwell House 5 High Street Erection of 14 dwellings (including affordable housing), (Hunts Close).
 - 63.3 **Appeal Consultation 22/03094/FP**: Land Between Huntsridge and Ashwell House 5 High Street Erection of 14 dwellings including creation of access from Ashwell Street, footpath link to Lucas Lane, associated infrastructure, public open space and landscaping – To agree a response to the appeal consultation. See [Appeal letter to Inspector](#) and [Appendix B.](#) (Hunts Close).

To note the [Planning Summary](#) as of 31st October 2024.
 - 63.4 Tree consultations (Conservation Area and TPO) received from NHC. To agree responses to any received.
 - 63.4.1 Trees: 24/02237/TCA : 38 Back Street, SG7 5PE : 4x Plum - Reduce in height to suitable growth points by up to 1.5m
 - 63.4.2 Trees: 24/02253/TCA : 32 Back Street, SG7 5QD : Elder – Fell to ground
 - 63.4.3 Trees: 24/02426/TCA : 95 High Street : Silver Birch – Lightly pollard and reduce crown by up to 25% T2: Maple – Lightly pollard and reduce crown by up to 25% in height.

63.4.4 Trees : 24/02441/TCA : T380: Holm Oak - Cut back branch over hanging the roof of 4 Swan Street.

63.4.5 Trees : 24/02434/TCA : 2x Crab Apples - Crown Reduction of 3m back to previous pruning points. 2x Green Gage - Light crown reduction no more than 0.5m 4A West End, Ashwell.

63.5 To note the [Tree Planning Summary](#) as of 31st October 2024.

64 Reports from Committees

64.1 HR Committee. To receive an oral reports and agree any actions.

65 Reports from parish councillors on premises and other responsibilities. To receive oral reports and agree any actions needed.

65.1 **The Springs** Report from Cllr Hoffman.

65.2 **St Mary's Churchyard** Grounds Maintenance. Report from Cllr Hoffman.

65.3 **Recreation Ground including the playground, pavilion and public toilets.** Report from Cllr Graham Lee. To include the further consultation on the Pavilion and public toilets. To consider any next steps (including whether to set up a committee or a working party). See [2024 Pavilion Consultation working documents](#) for discussion.

To receive update on the results and to consider next actions following the [Public Consultation Questionnaire Analysis](#)

65.4 **Small Gains and Track** (Accies pitch and allotments). Report from Cllr David Sims.

65.5 **Cemetery** – To note a report from Cllr Mahy.

Street furniture.

65.5.1 Litter bin review. Report from Cllr Mahy. To include the ongoing consultation and [communications with NHC](#) see [Street Map of Bins Location](#).

66 Finance and Governance

66.1 **Budget tracking** and the monthly summary of accounts. To note the information up to 30th September 2024 to be circulated to parish councillors after the end of the month. Proposal that the summary of receipts and payments be issued with the draft minutes and the two nominated parish councillors sign off the accounts in accordance with internal control procedures.

To note any variances of actual expenditure compared to budget.

66.2 **Annual Audit** for the 2023-24 financial year. To note the Interim review received from the External Auditor, no issues have been raised but a final report is pending their review of correspondence from a Parishioner.

66.3 **Parish Council Grant for PCC** – to note the request from St Mary's for a grant to support the hosting of the mobile Post Office in the Parish Church Room.

66.4 **To note any updates to change of bank signatories** to reflect new Clerk.

66.5 **To approve 2 payments from S137 Community Fund – [Royston & District Community Transport](#)** + Ashwell Allotment for Exercise & Recreation.

66.6 **To approve the Minutes** of the [Finance Committee meeting](#) held on 21st October 2024.