

Agenda

Ashwell Parish Council Meeting to be held on Wednesday 04 September 2024, in the Parish Room at 7pm

To Councillors: Graham Lee (Chair), Norton Mahy (Vice Chair), Chris Button, Ian Duffy, Vinny Hall, Martin Hoffman, David Sims, Joan Yates

Councillors are summoned to attend this meeting for the transaction of business in the agenda.

The meeting is open to members of the public and press unless a resolution for a particular agenda item decides otherwise. The meeting can be attended in person or via Zoom. Please sign up on the website (www.ashwell.gov.uk) to be sent login details and to receive regular communications on village matters, or contact the parish office direct.

District Councillor Tom Tyson and County Councillor Steve Jarvis routinely attend meetings.

Copies of the agenda and other items on the website are available by request or by clicking on this link. [**PC Agendas and Minutes**](#)

- 40 Apologies for absence To receive and accept apologies for absence.**
- 41 Interests** (a) To receive declarations of interest from councillors on items on the agenda, (b) To receive written requests for dispensations for declarable interests, and (c) To grant any requests for dispensation as appropriate. Where any declaration of interest involved the Chair, the meeting to agree an alternative individual to take the Chair for that item(s).
- 42 Minutes Proposal** to approve the draft minutes of the Parish Council meeting on 05 June 2024 as an accurate record of proceedings. [**Draft Minutes from 07 August 2024 Meeting**](#)
- 43 Parish Issues and Public Participation [**Protocols for Public Participation in Council Meetings**](#)**

Standing Orders to be suspended.

- 43.1** To hear any new matters raised (members of the public and councillors can raise any Parish related matters).
 - 43.1.1** To note any update on Ashwell Academical Youth Football Club (ACCIES) in an effort to keep more playing matches and training in the Village. [**Appendix A & Appendix B**](#)
 - 43.1.2** To note any updates to information received from NHC regarding North Herts Prosperity Fund. [**Appendix C**](#)
 - 43.1.3** To note correspondence from [**EatFeast**](#).
- 43.2** To receive reports from representatives from outside bodies, local authorities and agencies.

43.2.1 To receive a report from County Councillor Steve Jarvis.

43.2.2 To receive a report from District Councillor Tom Tyson.

Standing Orders to be reinstated.

44 Reports from Working Groups. To receive oral updates from relevant leaders/members and agree any actions that require Parish Council input/approval.

44.1 **Planning Advisory Working Group** - To note, any further information regarding S106 and awaiting the outcome from CDA Herts of the [Affordable Housing Survey](#).

44.2 **Access to Ashwell station** includes the cycle/footway route and car parking. (Cllr Lee).

44.3 **Trees and Hedges** (Cllr Sims).

44.4 **Zero Carbon Ashwell** (ZCA) group. (Cllrs Lee & Duffy).

45 Planning matters: to include new and existing applications. To see full details of applications on the [NHC website](#) enter the reference number into the planning search box.

45.1 **New consultations received from NHC.** To note any correspondence and agree responses.

45.1.1 17 Claybush Hill Meadow : 24/01655/FPH : Single story extension. Extension date granted to PC to respond of 9th September 2024.

45.2 To note any updates to Land Between Huntsridge and Ashwell House 5 High Street : 24/01444/FP: Erection of 14 dwellings (including affordable housing)

45.3 To note any updates to Kirby Manor Farm Northfield Road: 24/01570/PNQ : Notification of application for prior approval for conversion of existing agricultural buildings to provide 8 residential unit.

45.4 To note the [Planning Summary](#) as of 29th August 2024.

45.5 Tree consultations (Conservation Area and TPO) received from NHC. To agree responses to any received.

45.6 1 Green Lane, Ashwell : 24/01872/TCA : Horse Chestnut, cut back 1 branch overhanging cemetery.

45.7 To note the [Tree Planning Summary](#) as of 29th August 2024.

45.8 **Provisional TPO** re Claybush Hill Meadow [Appendix D](#) To note any updates.

46 Reports from Committees

46.1 HR Committee. To receive an oral reports and agree any actions. Proposal to appoint a new Clerk, following the retirement of the existing Clerk with effect 1st October 2024.

47 Reports from parish councillors on premises and other responsibilities. To receive oral reports and agree any actions needed.

47.1 **The Springs** Report from Cllr Hoffman.

47.2 **St Mary's Churchyard** Grounds Maintenance. Report from Cllr Hoffman.

47.3 **Recreation Ground including the playground, pavilion and public toilets.** Report from Cllr Graham Lee. To include the further consultation on the Pavilion and public toilets. To consider any next steps (including whether to set up a committee or a working party). See [2024 Pavilion Consultation working documents](#) for discussion.

47.4 **Small Gains** (Accies pitch and allotments). Report from Cllr David Sims.

47.5 **War Memorial.** To note any updates.

47.5.1 Cleaning and Minor Repairs to War Memorial.

47.5.2 War Memorial Revaluation Insurance.

47.6 **Cemetery** – To note a report from Cllr Mahy. To note any comments raised following the newsletter announcing a volunteer group tidying unattended graves mid/end September.

47.7 **Street furniture.**

47.7.1 Litter bin review. Report from Cllr Mahy. To include the ongoing consultation and communications with NHC.

48 Finance and Governance

48.1 **Budget tracking** and the monthly summary of accounts. To note the information up to 31st August 2024 to be circulated to parish councillors after the end of the month. Proposal that the summary of receipts and payments be issued with the draft minutes and the two nominated parish councillors sign off the accounts in accordance with internal control procedures.

To note any variances of actual expenditure compared to budget.

48.2 **Insurance Renewal Policy**

To note information from insurance broker in regard to renewal on 1st October 2024 and our request for increasing the cover in liability.

48.3 **Annual Audit** for the 2023-24 financial year. To note any further updates.

48.4 **Parish Council Grant for PCC** – to note the request from St Mary's for a grant to support the hosting of the mobile Post Office in the Parish Church Room.

48.5 **Community Governance Review** - To note any updates to the survey sent by NHC. [Appendix E](#)

Date of next meeting: Wednesday 2nd October 2024, 7pm.