

## Agenda

Ashwell Parish Council July Meeting to be held on Wednesday 03 July 2024,  
in the Parish Room at 7pm

To Councillors: Chris Button, Ian Duffy, Vinny Hall, Martin Hoffman, Graham Lee (Chair), Norton Mahy (Vice Chair), David Sims.

Councillors are summoned to attend this meeting for the transaction of business in the agenda.

The meeting is open to members of the public and press unless a resolution for a particular agenda item decides otherwise. The meeting can be attended in person or via Zoom. Please sign up on the website ([www.ashwell.gov.uk](http://www.ashwell.gov.uk)) to be sent login details and to receive regular communications on village matters, or contact the parish office direct.

District Councillor Tom Tyson and County Councillor Steve Jarvis routinely attend meetings.

Copies of the agenda and other items on the website are available by request or by clicking on this link. [PC Agendas and Minutes](#)

- 22 **Apologies for absence** To receive and accept apologies for absence.
- 23 **Interests** (a) To receive declarations of interest from councillors on items on the agenda, (b) To receive written requests for dispensations for declarable interests, and (c) To grant any requests for dispensation as appropriate. Where any declaration of interest involved the Chair, the meeting to agree an alternative individual to take the Chair for that item(s).
- 24 **Minutes** Proposal to approve the draft minutes of the Parish Council meeting on 05 June 2024 as an accurate record of proceedings. [Draft Minutes from 05 June 2024 Meeting](#)
- 25 **Parish Issues and Public Participation** [Protocols for Public Participation in Council Meetings](#)

Standing Orders to be suspended.

- 25.1 To note the following ongoing consultations/surveys, responses to date and agree any actions.
  - 25.1.1 Consultation on the Outreach Post Office service hosted by St Mary's Church in the Parish Room to gain local residents' views on the impact of the service reduction to two sessions per week. [Survey: Ashwell Outreach Post Office](#)  
  
To note the further correspondence following the temporary closure forced due to post office equipment failure.
- 25.2 To note any police matters. To include, the changes to the police online Neighbourhood Watch scheme; OWL now Herts Connected. [Herts Connected](#)

25.3 To hear any new matters raised (*members of the public and councillors can raise any Parish related matters*). To include:

25.3.1 [Brockwood Festival, Bygrave Woods, Newnham](#)

25.4 To receive reports from representatives from outside bodies, local authorities and agencies.

25.4.1 To receive a report from County Councillor Steve Jarvis, to include report from Highways Liaison meeting.

25.4.2 To receive a report from District Councillor Tom Tyson.

*Standing Orders to be reinstated.*

26 **Reports from Working Groups.** To receive oral updates from relevant leaders/members and agree any actions that require Parish Council input/approval.

26.1 Planning Advisory Working Group - To note, any further information regarding S106 and awaiting the outcome from CDA Herts of the [Affordable Housing Survey](#)

26.2 Access to Ashwell station (includes the cycle/footway route and car parking). (Cllr Graham Lee).

26.3 Trees and Hedges (Cllr David Sims).

26.4 Zero Carbon Ashwell (ZCA) group. (Cllrs Graham Lee & Ian Duffy).

27 **Planning matters: to include new and existing applications.** *To see full details of applications on the NHC website enter the reference number into the planning search box.* [NHC Planning website](#)

27.1 New consultations received from NHC. To note any correspondence and agree responses.

27.1.1 **19 Lucas Lane. NHC ref. 24/00816/FPH.** Full Permission Householder: Two storey side single storey front and single storey rear extension and alterations to existing fenestration following demolition of existing detached side garage and garden store. Alterations to existing vehicular access following partial demolition of existing boundary wall.

27.1.2 **17 Lucas Lane. NHC ref. 24/00815/FPH.** Full Permission Householder: Single storey rear extension, replace existing front garage door with an entrance door and windows to facilitate conversion of garage into habitable accommodation and alternations to existing fenestration. Widen existing vehicular access following partial demolition of existing boundary wall.

27.1.3 **28 Hodwell. NHC ref. 24/01072/FPH.** Full Permission Householder: Partially replace existing picket boundary fence and associated gates and erect side fence and gate.

To note the [Planning Summary](#) as of 20<sup>th</sup> June 2024.

27.2 **Slip End Farm, Royston Road, Slip End. NHC ref. 24/00754/FP.** *Full Planning Permission : Erection of two 3-bed, three 4-bed and two 5-bed dwellings with associated hard and soft landscaping, parking, garaging and private gardens following the demolition of existing agricultural barns.* To note that this will be considered at an NHC Planning Committee meeting – no date fixed. (see May Council Minutes 11.1.2)

27.3 Tree consultations (Conservation Area and TPO) received from NHC. To agree responses to any received.

27.4 To note the [Tree Planning Summary](#) as of 27<sup>th</sup> June 2024.

## 28 Reports from Committees

28.1 HR Committee. To receive an oral report and agree any actions.

28.2 To discuss application for Co-option to the Parish Council.

## 29 Reports from parish councillors on premises and other responsibilities. To receive oral reports and agree any actions needed.

29.1 The Springs. Report from Cllr Martin Hoffman.

29.2 St Mary's Churchyard Grounds Maintenance. Report from Cllr Hoffman.

29.3 Recreation Ground including the playground, pavilion and public toilets. Report from Cllr Graham Lee. To include the previously published consultations on the playground and the pavilion and further consultation and actions re the pavilion and public toilets.

29.4 Small Gains (Accies pitch and allotments). Report from Cllr David Sims.

29.5 War Memorial. To note any updates re the Highways issues, quotes from suppliers re cleaning, minor works to the steps and insurance valuation update.

29.6 Cemetery. To note any updates.

29.7 Street furniture.

29.7.1 Litter bin review. Report from Cllr Norton Mahy. To include the ongoing consultation and communications with NHC.

## 30 Finance and Governance

30.1 Budget tracking and the monthly summary of accounts. To note the information up to 30<sup>th</sup> June 2024 to be circulated to parish councillors after the end of the month. Proposal that the summary of receipts and payments be issued with the draft minutes and the two nominated parish councillors sign off the accounts in accordance with internal control procedures.

30.2 Annual Audit for the 2023-24 financial year. To note any further updates:

Date of next meeting: Wednesday 7<sup>th</sup> August 2024, 7pm.

*Issued by Sally Roberts, Trainee Clerk to Ashwell Parish Council, 25<sup>th</sup> June 2024*