

Agenda

Ashwell Parish Council Meeting to be held on Wednesday 07 August 2024, in the Parish Room at 7pm

To Councillors: Graham Lee (Chair), Norton Mahy (Vice Chair), Chris Button, Ian Duffy, Vinny Hall, Martin Hoffman, David Sims, Joan Yates

Councillors are summoned to attend this meeting for the transaction of business in the agenda.

The meeting is open to members of the public and press unless a resolution for a particular agenda item decides otherwise. The meeting can be attended in person or via Zoom. Please sign up on the website (www.ashwell.gov.uk) to be sent login details and to receive regular communications on village matters, or contact the parish office direct.

District Councillor Tom Tyson and County Councillor Steve Jarvis routinely attend meetings.

Copies of the agenda and other items on the website are available by request or by clicking on this link. [PC Agendas and Minutes](#)

- 31 Apologies for absence To receive and accept apologies for absence.**
- 32 Interests** (a) To receive declarations of interest from councillors on items on the agenda, (b) To receive written requests for dispensations for declarable interests, and (c) To grant any requests for dispensation as appropriate. Where any declaration of interest involved the Chair, the meeting to agree an alternative individual to take the Chair for that item(s).
- 33 Minutes Proposal** to approve the draft minutes of the Parish Council meeting on 05 June 2024 as an accurate record of proceedings. [Draft Minutes from 03 July 2024 Meeting](#)
- 34 Parish Issues and Public Participation** [Protocols for Public Participation in Council Meetings](#)
Standing Orders to be suspended.
 - 34.1** Q&A session with Sav Patel from LanPro reference planning application on land between Huntsridge and Ashwell House 5 High Street : 24/01444/FP. See item 36.1.2 below.
 - 34.2** To hear any new matters raised (members of the public and councillors can raise any Parish related matters).
 - 34.2.1** To note correspondence received from Ashwell Academical Youth Football Club (ACCIES) in an effort to bring back playing matches and training into the Village.
[Appendix A](#) & [Appendix B](#)
 - 34.2.2** To note information received from NHC regarding North Herts Prosperity Fund.
[Appendix C](#)

34.3 To receive reports from representatives from outside bodies, local authorities and agencies.

34.3.1 To receive a report from County Councillor Steve Jarvis.

34.3.2 To receive a report from District Councillor Tom Tyson.

Standing Orders to be reinstated.

35 **Reports from Working Groups.** To receive oral updates from relevant leaders/members and agree any actions that require Parish Council input/approval.

35.1 **Planning Advisory Working Group** - To note, any further information regarding S106 and awaiting the outcome from CDA Herts of the [Affordable Housing Survey](#).

35.2 **Access to Ashwell station** includes the cycle/footway route and car parking. (Cllr Lee).

35.3 **Trees and Hedges** (Cllr Sims).

35.4 **Zero Carbon Ashwell** (ZCA) group. (Cllrs Lee & Duffy).

36 **Planning matters: to include new and existing applications.** To see full details of applications on the [NHC website](#) enter the reference number into the planning search box.

36.1 New consultations received from NHC. To note any correspondence and agree responses.

36.1.1 **6 The Dovecote Listed Building Consent. 24/01413/LBC** : Reroof grade II listed dovecote.

36.1.2 **Land Between Huntsridge and Ashwell House 5 High Street : 24/01444/FP** : Erection of 14 dwellings (including affordable housing) including creation of access from Ashwell Street, footpath link to Lucas Lane, public open space and soft and hard landscaping, biodiversity enhancement and, associated infrastructure on land north of Ashwell Street.

36.2 To note Kirby Manor Farm Northfield Road: 24/01570/PNQ : Notification of application for prior approval for conversion of existing agricultural buildings to provide 8 residential unit.

36.3 To note the [Planning Summary](#) as of 1st August 2024.

36.4 Tree consultations (Conservation Area and TPO) received from NHC. To agree responses to any received.

36.4.1 Huntsridge, Ashwell Street: 24/01559/TCA: Trees (Conservation Area) : 2 x Plum - Cut back in line with the wall.

36.4.2 40 Back Street: 24/01553/TCA: Trees (Conservation Area) : T1. Holly - Remove to ground level. T2. Conifer - Remove to ground level. T3. Plum - Remove to 2ft stump. T4. Plum – Crown reduce to gutter height. Approx 1m reduction.

36.4.3 1 West End: 24/01689/TCA: Trees (Conservation Area): T1 Crab Apple - Reduce crown by 1m, remove mistletoe. T2. Plum - Reduce crown by 1m. T3. Goat Willow - Remove to ground level.

36.5 To note the [Tree Planning Summary](#) as of 1st August 2024.

36.6 **Provisional TPO** re Claybush Hill Meadow - To consider the response to NHC's decision Not to confirm the order. [Appendix D](#)

37 Reports from Committees

37.1 HR Committee. To receive an oral report and agree any actions.

38 Reports from parish councillors on premises and other responsibilities. To receive oral reports and agree any actions needed.

38.1 **The Springs** Report from Cllr Hoffman.

38.2 **St Mary's Churchyard** Grounds Maintenance. Report from Cllr Hoffman.

38.3 **Recreation Ground including the playground, pavilion and public toilets.** Report from Cllr Graham Lee. To include the previously published consultations on the playground and the pavilion and further consultation and actions re the pavilion and public toilets.

38.4 **Small Gains** (Accies pitch and allotments). Report from Cllr David Sims.

38.5 **War Memorial.** To note any updates.

38.5.1 Cleaning and Minor Repairs to War Memorial

38.5.2 War Memorial Revaluation Insurance.

38.6 **Cemetery.** To note any updates.

38.7 **Street furniture.**

38.7.1 Litter bin review. Report from Cllr Mahy. To include the ongoing consultation and communications with NHC.

39 Finance and Governance

39.1 **Budget tracking** and the monthly summary of accounts. To note the information up to 31st July 2024 to be circulated to parish councillors after the end of the month. Proposal that the summary of receipts and payments be issued with the draft minutes and the two nominated parish councillors sign off the accounts in accordance with internal control procedures.

To note any variances of actual expenditure compared to budget.

39.2 Insurance Renewal Policy

To note information from insurance broker in regard to renewal on 1st October 2024 and our request for increasing the cover in liability.

39.3 **Annual Audit** for the 2023-24 financial year. To note any further updates.

39.4 **Community Governance Review** - To note the survey sent by NHC. [Appendix E](#)

39.5 **Financial Regulations** – To note the updated NALC model document and to receive a proposal to approve the updated version that includes figures as relevant that were last approved on 1st May 2024. [Appendix F](#)

39.6 **Reimbursement** - To agree reimbursement to Cllr Lee of £138.46 for monies spent on zerocarbonashwell.org domain and premium plan. [Appendix G](#)

Date of next meeting: Wednesday 4th September 2024, 7pm.

Issued by: Sally Roberts - Trainee Clerk to Ashwell Parish Council, 1st August 2024