

Dear Sally,

Thank you for your email.

I hope this message finds you well. My name is XXXXXXXXX and I have recently taken over from my predecessor, XXXXXXXX.

The data for the Housing Needs Survey has now been collected, and I am currently analyzing it and drafting the report. Once the draft is ready, I will ensure a copy is shared with you.

Thank you for your patience and understanding, as I work part-time and appreciate your support during this transition period.

Best wishes,

XXXXXXXXXX

Rural Housing Enabler

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